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DATE: JANUARY 18, 2013

TO: RESIDENTS OF BLACKBERRY HILL DISTRICTS

FROM: LEVON BEDROSIAN, SPECIAL DISTRICTS ADMINISTRATOR

RE: INFORMATION AND WATER & SEWER RATES FOR 2013

This correspondence will provide you with the billing structure and rates for water, sewer, park and light districts during the 2013 calendar year. Please retain this information for your records.

For tax preparation purposes, your portion of the interest paid during 2012 on the debt for the water was $ 6.90 and $31.04 for the sewer district. Please consult with your tax advisor as to the deductibility of these costs.

BLACKBERRY WATER DISTRICT

For calendar year 2012, actual revenues were sufficient to meet expenditures for the district. Surplus revenues are maintained as a fund balance to finance planned or emergency capital repairs. The district applied $4,000 in principal against $32,000 of debt the district maintains from capital improvements.

For 2013, water rates will stay the same as for the last three years.

The operations budget for the water system is $56,618 in 2013. Debt service adds an additional $5,482. The operation budget is represented in the following components:

Administration - $15,700 covers annual charges for administrative efforts in the operation and billing. Includes insurances, legal, accounting, computer, mailings and engineer consulting.

Source of Power, Supply and Pumping - $34,750 covers daily contractual coverage by plant operator, fuel, electricity, cost of water purchased, general system maintenance, testing and funds designated for repair of raw water pumps and equipment.

Purification – Includes the cost of chemicals and repair of equipment used in the water treatment process.

Transmission and Distribution - $10,200 includes the cost of maintenance and repair of pumps, equipment and water mains (piping).

Rate Comparison	2011	2012	2013
• Flat Rate per Quarter	$52.01	$52.01	$52.01
• Allowance per Quarter	15,000	15,000	15,000
• Cost per Gallon, above allowance	.006	.006	.006

Prior to the January, April, July and October billings, water meters will be read to determine water use for each account. Bills will be prepared and reflect the amount of water used during the previous period. Your cost will be directly affected by your water consumption.

Hydrant Flushing

2012 Hydrant flushing is scheduled for May 8th and August 7th, 2013. During periods when hydrants are flushed you may experience the following:

- Low water pressure or no water.
- Discolored or dirty water. Avoid doing laundry or dishwashing on flushing day.

You should:

- Turn off your icemaker in your refrigerator if you have until after you flush as instructed below.
- After pressure returns, run water until clear. Clean filter screen at faucets.

BLACKBERY HILL SEWER DISTRICT:

We have had five years of set rate without any increases.

For 2013, sewer rates will remain the same as the last four years.

For calendar year 2012, actual revenues were sufficient for the district operation. Surplus revenues are maintained as a fund balance to finance planned or emergency capital repairs. The district applied $42,974 in principal against the $282,047 of dept the district maintains from capital improvements.

The operations budget for the sewer system is $370,163 in 2013. Debt services adds an additional $55,441. The operating budget is represented in the following components:

- Administration: $50,850 - covers annual charges for administrative efforts in the operation and billing, including accounting, legal, insurances, computer, mailings and engineer consulting.

- Sewage Collecting: $16,210 - includes the cost of maintenance and repair of the sewage collection system.

- Treatment and Disposal: $280,950 - covers daily contractual coverage by plant operator, maintenance contracts, emergency repairs, fuel, electricity, testing, chemicals, sludge removal and funds designated for repair or pumps and equipment.

PARK DISTRICT

Residents in the Park District will be assessed $ 90.00 each quarter which is the same as the last three years.

We look to continue capital improvements needed at the park in 2013 with the repair of the tennis/basketball courts. We are happy to remind you that heat was installed in the club house for spring and fall rentals. If interested, contact the Special Districts office for further information.

2013 Park District revenues are budgeted for $88,390.

LIGHTING DISTRICT

In 2013, the Lighting District rate will remain at the same of $55.00 annually for the fifth year. We expect the rate to increase slightly in the area of $60.00 for 2014 once the fund balance is reduced further.

PAYMENT POLICY

1. Payments are received within 30 days of the billing date without penalty: due date is printed on the invoice.
2. Returned Check fee will be applied.
3. Accounts are charged a 5% late fee on current charges for late or non-payments.
4. For accounts having past due balance as of September 30th, the balance will be sent to Putnam County for levy on the subsequent years property tax.

Resident Safety / Security

Your Safety is our concern. Please know that the operators who take water meter readings do not usually ask to enter your home. Meters are read remotely from the outside of your home. The employee must have identification with them identifying them as a Town Employee or Representative of JCO, Inc., the Contractor. If anyone asks you to go into your home to read a meter or make repairs, you have the right to refuse them until you have confirmed their identity with a call to the Special Districts office at 845-279-8206 or the JCO, Inc. office at 845-888-5755.

Please contact the Special Districts office at 845-279-8206 or e-mail specialdistricts@southeast-ny.gov if you have any questions about this letter or throughout the year.

For Sewer or Water **emergency service**, contact JCO, Inc. (contracted operator) at **845-888-5755**.

Visit the Town's Website for information throughout the year at **southeast-ny.gov**