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**DATE:** JANUARY 18, 2013  
**TO:** PEACEABLE HILL WATER DISTRICT RESIDENTS  
**FROM:** LEVON BEDROSIAN, SPECIAL DISTRICTS ADMINISTRATOR  
**RE:** INFORMATION AND WATER RATE FOR 2013

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This correspondence will provide you with the billing structure and rate for water district during the 2013 calendar year. Please retain this information for your records.

For tax preparation purposes, your portion of the interest paid during 2012 on the debt for the water was \$32.46. Please consult with your tax advisor as to the deductibility of these costs.

For calendar year 2012, actual revenues were not sufficient to meet expenditures for the district. In order to meet cost expenditures, the District had to borrow an additional \$40,000 to cover the \$39,111 short fall in the O&M Budget. The district has an accumulated deficit of \$79,564 from the past three year short falls. The district applied \$20,755 in principal against \$185,456 of remaining debt the district maintains from past capital improvements.

For 2013, the base flat rate will be increased the second quarter in response to the shortfall in the district. The district had revenue shortfalls the past three years; however the rates were not increased to offset those deficits. In addition, the water rate per gallon may be raised to meet the Village of Brewster's charge if they choose to increase the per gallon rate they charge the Town of Southeast.

The process is moving forward with the development of the water source on the new property. The wells have been drilled resulting with an abundance of water that has excellent clean water. There are several levels of the process before design and construction begins. We anticipate the bidding of this project to take place sometime in the summer and construction to begin soon after.

We welcome your input and feedback. Feel free to make comments or suggestions by e-mailing my office at [specialdistricts@southeast-ny.gov](mailto:specialdistricts@southeast-ny.gov) or the town board at [townboard@southeast-ny.gov](mailto:townboard@southeast-ny.gov).

The district applied \$20,755 in principal against \$185,456 of debt the district maintains from capital improvements.

The operations budget for the water system is \$226,782 in 2013. Debt services adds an additional \$24,068. The operation budget is represented in the following components:

Administration - \$20,600 covers annual charges for administrative efforts in the operation and billing. Includes insurances, legal, accounting, computer, mailings and some engineer consulting.

Source of Power, Supply and Pumping - \$199,782 covers daily contractual coverage by plant operator, cost of water purchased, general system maintenance, testing and funds designated for repair of equipment.

Purification – Includes the cost of chemicals and repair of equipment used in the water treatment process. Currently this district purchases the water so this cost is in the Source of Supply line. Currently this district doesn't have these type of charges since the water is purchased from the Village of Brewster.

Transmission and Distribution - \$6,400 includes the cost of maintenance and repair of pumps, equipment and water mains (piping). For this district, this is generally cost for leak repair.

	<b>Metered Rate</b>		
<u>Rate Comparison</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
• Flat Rate per Quarter	\$125.30	\$125.30	\$135.00
• Cost per Gallon	.023	.023	.026

  

	<b>Un-Metered Rate</b>		
<u>Rate Comparison</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
• Flat Rate per Quarter	\$125.30	\$125.30	\$135.00
• Cost for Water	\$800.00	\$800.00	\$800.00

Each quarter, all accounts will be billed for the flat rate plus any water consumption billing unless a meter is not installed.

Prior to the January, April, July and October billings, water meters will be read to determine water use for each account. Bills will be prepared and reflect the amount of water used during the previous period. **Your actual cost will be directly affected by your water consumption.**

## Hydrant Flushing

2013 Hydrant flushing is scheduled to follow the Village of Brewster Schedule. The day prior and during periods when hydrants are flushed you may experience the following:

- Low water pressure or no water.
- Discolored or dirty water. Avoid doing laundry or dishwashing on flushing day.

*You should:*

- Turn off your icemaker in your refrigerator if you have until after you flush as instructed below.
- After pressure returns, run water until clear. Clean filter screen at faucets.

## PAYMENT POLICY

1. Payments are received within 30 days of the billing date without penalty: due date is printed on the invoice.
2. Accounts are charged a 5% late fee on current charges for late or non- payments.
3. Returned Check fee will be applied.
4. For accounts having past due balance as of September 30<sup>th</sup>, the balance will be sent to Putnam County for levy on the subsequent years property tax.

## Resident Safety / Security

Your Safety is our concern. Please know that the operators who take water meter readings do not usually ask to enter your home. Meters are read remotely from the outside of your home. The employee must have identification with them identifying them as a Town Employee or Representative of JCO, Inc., the Contractor. If anyone asks you to go into your home to read a meter or make repairs, you have the right to refuse them until you have confirmed their identity with a call to the Special Districts office at 845-279-8206 or the JCO, Inc. office at 845-888-5755.

Please contact the Special Districts office at 845-279-8206 or e-mail [specialdistricts@southeast-ny.gov](mailto:specialdistricts@southeast-ny.gov) if you have any questions about this letter or throughout the year.

For Sewer or Water **emergency service**, contact JCO, Inc. (contracted operator) at **845-888-5755**.

Visit the Town's Website for information throughout the year at **southeast-ny.gov**