



Town of Southeast

1360 Route 22
Brewster, NY 10509
Tel. (845) 279-2196
Fax (845) 279-4399

Email: mstancati@southeast-ny.gov

Deputy Town Clerk
Elizabeth Cerone

Deputy Town Clerk
Donna Milazzo

Town Clerk
Michele Stancati

APPLICATION FOR ACCESS TO PUBLIC RECORDS FREEDOM OF INFORMATION LAW (FOIL) REQUEST

Department: _____

Date: _____

Address: _____

Tax Map ID: _____

I hereby apply to receive the following record(s):

I also guarantee that any lists of names and addresses received will not be used for commercial or fundraising purposes.

Signature

Company

Printed Name

Street Address

Phone

City/State

FOR AGENCY USE

APPROVED If Available

Department Head

Town Clerk

Date

DENIED Record of which this Department is the Legal Custodian cannot be found or is not subject to the Open Information Law

Department Head

Town Clerk

Date

NOTICE: You have the right to appeal a DENIAL of this application to the Town Board of the Town of Southeast, 1360 Route 22, Brewster, NY 10509; Phone number for the Town Board is (845) 279-4313