

**Town of Southeast**  
**1360 Route 22**  
**Brewster, New York 10509**  
**Thursday, April 17, 2024**  
**WORK SESSION/REGULAR MEETING 7:00 P.M.**

Pledge of Allegiance  
Notation of Exits  
Turn off/put on vibrate – all electronic devices

Present: Supervisor Nick Durante  
Councilman Eric Cyprus  
Councilwoman Lewis  
Councilman Mazzotta

Absent: Councilman Eric Larca

Also: Town Clerk, Kathleen Chiudina  
Town Attorney, Willis H. Stephens Jr

And: 9 persons

**WORK SESSION:**

Discussion – Historic Sites Open Position(s):

Councilman Cyprus informed the Board that one person resigned approximately one month ago and another resigned last week so there are currently two open positions. The Board received two resumes and those applicants were interviewed.

Discussion – Highway Update – Superintendent Mike Burdick:

Superintendent Burdick provided an update on projects underway in town. Brewster Hill has been a huge focus to replace old piping for drainage and blacktop. Prospect Hill will be the next road with drainage and blacktopping. Highway will then start working on the other roads to get them prepared for blacktopping. Brewster Hill and Prospect Hill are both being funded through ARPA funds. Piping is being switched to plastic so it will never go bad and the catch basin tops will be switched from concrete to cast iron so that road should last a long time without having to go back to do repairs. Superintendent Burdick said there is a company that will come out and will profile your roads, grade them, and give estimates on what the roads will cost to repair. The County is using them right now. It will give an accurate cost analysis. CHIPs money can be used to pay for this program. Councilman Mazzotta said is that the LiDAR technology. Superintendent Burdick said I believe that is the name. When the Highway Department was built in 1980 there was an inground lift installed and in 1996 that company went out of business and it needs repairs. Portable lifts are being researched to replace it. Supervisor Durante said we heard from the DASNY group regarding the generator and pipe and we are in the final stages of receiving that money.

Discussion – Brewster Fire Department Proposed Construction for a New Firehouse:

John Klosowski, Chairman of the Board Brewster/Southeast Joint Fire District together with Commission Ken Claire, Commissioner Martin Miller, Don Goodwin District Chair and Manager, and Chief Michael Miller came in support of this presentation. KG&D, Walt Hauser and Russ Davidson, provided a presentation of the project. An assessment was done of the existing building, a list of needs was developed, and the cost of renovating versus building new was discussed. When the assessment was done, Mr. Davidson said there were several fire code violations found such as lack of fire separation, no combustible structural system, the floor under the original apparatus bays has failed, the building is not ADA-compliant, there is a lack of mechanical ventilation throughout the building, and the fire alarm system needs to be replaced. The building does not meet OSHA code for firefighting facilities. The firefighter gear should be in a separate room under negative ventilation to draw the air out so that any contaminants on the gear does not spread. The annual call volume has increased 4 to 16% over time and the number for 2024 was 3,351 calls between fire and EMS. The cost of renovating was three-quarters of the cost of building new and financing for new can be done over 30 years, but financing for renovations can only be done over 15 years. The key features for the new building: It should last between 75-100 years, remain in the Village of Brewster, hold eight properly sized bays, safe separation of zones (hot, cold, and warm), training facilities for staff, and ADA compliance. It will be located up on the hill on the land adjacent to the current firehouse while not taking away any parking or the ballfields. The tax impact estimate is approximately \$270 to \$310 per household for a \$500,000 home. Once there is funding approval, it will be approximately 1 to 1.5 years of design and approvals and then 1.5 to 2 years or

construction. Councilman Mazzotta said is the area being provided by the Village going to include the parking that is adjacent to the ballfields. Mr. Davidson said yes. Councilman Mazzotta said I believe our lease with the Village included the parking area so we will need to review that.

Discussion – Building Department Floodplain Application Fee:

The Board discussed adding the fee for this application to the fee schedule.

Discussion – Building Department Correction of Wording for NYS Fire and Building Codes:

The Board discussed the correction of the wording for the New York State Fire and Building Code terms for the codes. The Code currently reads New York State International Fire Code and New York State International Building Code and International should be removed. Attorney Stephens recommended setting a Public Hearing for a local law to make the text change.

## **REGULAR MEETING**

Supervisor Durante made a motion to open the Regular Meeting. Councilwoman Lewis seconded. All in favor.

Supervisor Durante made a motion to waive the reading of the correspondence. Councilwoman Lewis seconded. All in favor.

### **CORRESPONDENCE (Ending 4-15-2025)**

#### **Correspondence Received**

1. Progressive Insurance to TOSE Re: Additional Insured Endorsement-Frozen Fun Ice Cream LLC
2. NYS DEC to TOSE Re: SPDES Permit ID# 3-3730-003337/00001-Stateline Retail Center/Restaurant Depot
3. NYS DEC to Supervisor Durante Re: Notifiers -Alert Acknowledgement for Publicly Owned Sewer System Registration-Peach Lake Sewer District
4. Acord Insurance to TOSE Re: Certificate of Liability Insurance-Clove Excavators
5. NYS Workers Comp. to TOSE Re: Workman's Comp., COI & Family Leave Benefits-Clove Excavators
6. U.S. Bankruptcy Court for District of Delaware to TOSE Re: American Tire Distributors Debtors-Disclosure Statement
7. Acord Insurance to TOSE Re: Certificate of Liability Insurance-VRI Environmental Services Inc.
8. NYS DEC to M. Levine, Bldg. Dept. Re: Community Assistance Visit
9. U.S. Bankruptcy Court for District of Delaware to TOSE Re: OLDCO Tire Distributors -Notice of Filing of Revised Confirmation Order
10. PC Bureau of Emergency Services to TOSE Re: PC Bureau of Emergency Services Training Services Blue Sky Meeting with NYSEG & EOC
11. Supreme Court of NY County of Putnam to TOSE Re: Amended Answer to Petition Against the Estate of Beatriz Marin
12. CAC to ZBA Village of Brewster Re: Request for Variance-Exterior Exit Stairway for Southeast Old Town Hall, 67 Main Street
13. NYS DOT to Supervisor Durante Re: Statewide Roadway Departure Safety Action Plan
14. Ameresco to TOSE Re: 2025 Fully Executed Agreements-Ameresco
15. U.S. Bankruptcy Court for District of Delaware to TOSE Re: OLDCO Tire Distributors-Findings of Fact, Conclusions of Law & Order Approving the Debtors Disclosure Statement Confirming the Amended Joint Ch. 11 Plan of OLDCO Tire Dist.
16. TOSE Planning Board to TOSE Re: Notice of Public Hearing-14 Tea House Lane
17. Utica First to TOSE Re: Confirmation of Policy Cancellation-McPhillips Plumbing & Heating Inc.
18. Acord Insurance to TOSE Re: Certificate of Liability Insurance-RR Plumbing Services Corporation
19. K. Strauss, Go Gov to Supervisor Durante Re: Government Mobile App
20. Acord Insurance to TOSE Re: Certificate of Liability Insurance-Town of Southeast
21. Acord Insurance to TOSE Re: Certificate of Liability Insurance-Town of Southeast
22. Brewster Pastry to TC Re: Thank you
23. NYS Workers' Compensation Board to TOSE Re: TOSE-BCSD
24. TOSE ZBA to Property Owners Subject to Application Re: Public Hearing-45 Holmes Road
25. PC Real Property Tax Services Agency to Supervisor Durante Re: PC Real Property Tax Service & TOSE Contract
26. NYS Hudson River Valley Greenway to Town of Southeast Re: Community Grants

27. Utica First Insurance Company to TOSE Re: Notice of Reinstatement-McPhillips Plumbing & Heating
28. PC DOH to TOSE Re: 2025 Permit to Operate a Non-Transient Noncommunity Water System

### **FOILS**

- Jamie LoGiudice to Planning, Zoning & Building Dept. Re: All Records-22 Sutton Place
- Lowell Deutschlander to Building Dept. Re: All Bldg. Records-160 Sherwood Hill Road
- Jennifer Ledley to Building Dept. Re: All Bldg. Records-201 Bentley Court
- Regan Andrews to Building Dept. Re: All C of O's & Outstanding Permits-10 Blueberry Drive
- Randall Calano to Building Dept. Re: Permits, C of O's, Violations, Survey & Floor Plans-7 Sunset Drive
- Randall Calano to Planning & Building Dept. Re: Permits, C of O's, Violations & Survey-2384 Route 6
- Randall Calano to Planning & Building Dept. Re: Permits, C of O's, Violations & Survey-2390 Route 6
- Randall Calano to Planning & Building Dept. Re: Permits, C of O's, Violations & Survey-2392 Route 6
- Duke Felicello to TC Re: 2024 Crushed Stone Bid Results
- Luz Guillen to Building Dept. Re: C of O-239 Gage Road
- Salvatore Caltabollotta to Building Dept. Re: Permit & C of O for Inground Pool, Shed & Existing Shed-2 Maplewood Drive
- Anne Durante to Building Dept. Re: All Building Records-78 Coventry Lane
- Anne Durante to Building Dept. Re: All Building Records-24 Orchard Court
- Kelly Burdick to Building Dept. Re: All Building Records-404 Starr Ridge Road
- Justin Wenig to Acct. Re: All Purchase Orders, Transactions & Paid Invoices from Jan. 2022 to Present
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for Asphalt Paving Services & Equipment Rental
- Tina Valenti to Building Dept. Re: All Building Records-6 Fields Lane
- Joy Mendoza to Building Dept. Re: Open & Closed C of O's-42 Rockledge Drive
- Stacy Cronin to Building Dept. Re: All Building Records-8 Windswept Circle
- Tina Valenti to Building Dept. Re: All Building Records-6 Fields Lane
- Joseph Nigro to TC Re: Itemized Bid Results 2024 Asphalt Paving Services & Equipment Rental
- Debbie Felton to Building Dept. Re: All Building Records-42 Rockledge Drive
- Debbie Felton to Building Dept. Re: All Building Records-33 Ridgebury Drive
- Lisa Seidman to TC Re: 2025 RFB Sludge Hauling Results
- Jackie Calhoun & Alex Mangan to Building Dept. Re: C of O's for Finished Basement, Deck, Any Open or Closed C of O's in File-605 Kensington Court
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 RFB Sludge Hauling
- Komal Garewal/Salvaroe Simone to Building Dept. Re: Survey & Building Records-51 Sherwood Hill Road
- Nick Dunn to Building Dept. Re: All Building Records-13 Elmwood Drive
- Jesse Simpson to Building Dept. Re: All Building Records-14 Nova Lane
- Fritz Chavez to Building Dept. Re: Survey & Permit History-105 Coventry Lane
- Colleen McGrath to Building Dept. Re: All Building Records-314 Brewster Hill Road
- John Kline to TC Re: Highway Bid Results-Paving in Place
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 Sealed Material Bid
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 Asphalt Paving Services & Equipment Rental
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 Blacktop Equipment-Portable Rock Crusher
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 Sealed Material Bid
- Dana Dudones to Building Dept. Re: All Building Records-4 Green Acres Lane
- Joy Mendoza to Building Dept. Re: All Building Records-42 Rockledge Drive
- David John Meireles to Building Dept. Re: All Building Records & Septic -283 Dingle Ridge Road

- Anthony DiSanto to Planning & Building Dept. Re: Environmental Records, History of Under & Above Ground Storage Tank, Fire and Building Permits-Fortune Ridge
- Michael Scofield to Building Dept. Re: Municipal Search-15 Bloomer Road
- Margherita Morad to Building Dept. Re: Septic & Board of Health Records-1591 Route 22
- Christopher Lapine to Planning Dept. Re: Original Plan of Septic Disposal Size-3411 Danbury Road
- North America Procurement Council to TC Re: Updated Plan Holder, Bid Tabulation & Contract Award As it is Available for 2025 Bulk Containers
- Sarah Matthews to TC Re: Current Provider, Rates, Tonnage/Frequency on Roll Off Containers, Types of Truck to Collect Recyclables, Weather Related Incidents & Proof of Service-TOSE Bulk Container Refuse Collection Proposal
- Rosanaly Diaz-Scott to Building Dept. Re: All Building Records-13 Elmwood Drive
- Rosanaly Diaz-Scott to Building Dept. Re: All Building Records-1806 Village Drive
- Pat Cartalemi to TC Re: Bid Results-Bulk Container Refuse & Removal Service

### **Email**

1. NYS Archives Grants Administration Unit to TC Re: Request Registration Online Grant System
2. V. Desidero to P. Dumont, B. Bridges, M. Levine, J. Dillon, T. Fenton, T. LaPerch & TC Re: Orchard Hill Logistics Inspection Fees
3. W. Stephens to TB Re: Cb20 Contract
4. V. Desidero to TC, M. Levine, J. Dillon & S. White, Lincoln Logistics Re: Bond-Lincoln Logistics
5. Resident to M. Levine & TB Re: Complaint-210 Doansburg Road
6. Residents to Supervisor Durante, Highway Superintendent Burdick, TB, BCSD & J. Dillon Re: Complaints on Condition-Maple Road
7. M. Fitzgerald to Councilman Larca & TB Re: Maple Road-Winter Conditions
8. TC to G. Schramek Re: Updates-2025 Outstanding Alarm Permits
9. Councilman Cyprus to R. Hund & TB Re: CAC Monthly Bills & Payments
10. J. Kuczenski to Supervisor Durante Re: Football/Cheer Organization
11. Supervisor Durante to J. Lester Re: Planning Board Secretary Position
12. M. Levine, to A. Ley, T. LaPerch, V. Desidero & Peter Bell Re: Site Plan Question-1250 Route 22
13. O. Truskett, CAC to Councilman Larca Re: CAC Advocacy
14. Supervisor Durante to Dr. M. Gosh, Superintendent BCSD, M. Fitzgerald, BFD, M. Miller, BFD, Residents & TB Re: Cobb Road Closure
15. Supervisor Durante to E. Lu, NYS DOH, B. Bridges & TB Re: Pilot-PFAS/PFOS
16. NYMTC to TOSE Re: Proposed Transportation Improvement Program Amendments
17. O. Truskett to Supervisor Durante, J. Kuczenski & TB Re: Easement & Disconnected Drainage Pipe
18. Supervisor Durante to P. Bell & TB Re: House-Scenic Ridge Road
19. L. Bell, Assessor to TB Re: NYS Record Level of Funding Available to Help Farmers Protect Water Quality-Agriculture & Markets
20. Suburban Carting to TB Re: Low Power Lines-Karlson Lake Road
21. V. Desidero to Supervisor Durante, TB, TC, M. Levine, B. Bridges, R. Hund, T. Fenton & J. Dillon Re: Orchard Hill Logistics-Payments
22. Councilman Cyprus to Supervisor Durante & TB Re: HSC Vacancy
23. Supervisor Durante to NYS Dot & TB Re: Traffic Light-1052 Route 22
24. J. Kuczenski to J. Dillon & TB Re: Sunset Ridge
25. M. Liguori to TC & M. DeSantis, BFD Re: BFD Conceptual Plans
26. Inquiry (M. D.) to TC Re: Request for Marriage Record
27. J. C. to TB Re: Resume-HSC
28. P. Domin to Councilman Cyprus Re: TOSE HSC
29. Supervisor Durante to NYS OGS-Procurement Services Re: OGS Number
30. Comcast to Highway Superintendent Burdick, TB & H. Pfrommer Re: Replacement of Culvert Carrying Cobb Road over Peach Lake Brook
31. Supervisor Durante to Verizon Re: Work to Commence-Cobb Road
32. B. Bridges to V. Desidero & TC Re: E&S Control-75 Vails Lake Shore Drive
33. L. Matera, EOHWC to Supervisor Durante Re: Abo Compliance/EOH Conflict of Interest & Board Evaluation
34. N. Montgomery, PC Legislator District 1 to Supervisor Durante & PC Town Supervisors & Mayors Re: Support for Temp. 1% Sales Tax Extension & Proposed Sales Tax Revenue Sharing Solution
35. K. Rice, PC APS to M. Levine, G. Schramek & P. Bell Re: Referral for Intervention

36. Supervisor Durante to Judges Folchetti & Vercollone & TB Re: Court Training
37. TC to Property/Business Owner Re: Application for Alarm Permit Registration-2477 Route 6
38. J. Kuczenski to D. Jenkins, Millenium, TB & J. Dillon Re: Grant Assistance
39. Councilman Larca to Sheriff McConville, PC Legislator P. Jonke, M. Levine & TB Re: Traffic Concerns-North Brewster Road
40. Supervisor Durante to J. Hahn, J. Dillon, T. Fenton, T. LaPerch & TB Re: Engineering Interview
41. D. Jenkins, Millenium to Supervisor Durante & TB Re: Letters of Support-CDS
42. R. Cowle to M. Levine Re: Brewster Yards
43. PC Legislator N. Montgomery to Supervisor Durante, TB & BFD Re: Resolution Supporting NYS Legislature Bills-Make EMS Essential Resolution
44. J. LoGiudice to M. Levine, Supervisor Durante & NYSEG Re: Pole at Waterview
45. Resident to Supervisor Durante Re: Mailbox
46. S. Hubert, Cornell Cooperative Extension to Supervisor Durante Re: CDS Grants-Community Facilities Grant
47. Resident to TB Re: 17 Wilson Road
48. TC to J. Delbene, V. Desidero & M. Levine Re: Update for Bonds-31 Tea House Lane
49. W. Kluge, Magniflood to Supervisor Durante Re: Outdoor Lighting for Sports
50. L. Bell, TA to First Light Re: TOSE NY First Light Boundaries Service Areas
51. O. Truskett, CAC to Councilman Larca Re: Old Town Hall Electrical Question
52. Councilman Cyprus to TB, Highway Superintendent Burdick, J. Kuczenski & C. Croft Re: Drewslift Cemetery Preservation
53. Resident (P. M.) to Supervisor Durante & TB Re: Leaves & Brush
54. Supervisor Durante to T. Bergendorff Collins & TB Re: Surveyors Right of Entry
55. Supervisor Durante to J. Bergquist Re: Court Room
56. P. Lynch to V. Desidero, TC & TB Re: Civetta-Mt. Hope Bond Est.
57. V. Desidero to B. Bridges, T. Fenton, J. Dillon & TC Re: MS4 Updates to Town Website
58. TC to (B. R.) Re: Application for TOSE Alarm Permit Registration
59. Resident to Supervisor Durante, TB & Bldg. Dept. Re: Concerns of Over Occupancy in Residential Area
60. J. Dillon to Supervisor Durante & TB Re: Engineering Estimate-Maple Road
61. TC to G. Schramek, B. Colombo & M. Levine Re: Commercial Alarm Permits Received
62. Resident (S. W.) to Supervisor Durante Re: Community Well Water-Birch Hill Water District
63. NYSERDA to Supervisor Durante Re: NY Inter-Agency Fire Safety Working Group Webinar-Deploying Safe Lithium-Ion Energy Storage in Your Community
64. B. Bridges to Supervisor Durante, T. Fenton, J. Dillon, V. Desidero & TC Re: MS4 Annual/Interim Progress Certification
65. L. Streisfeld-Leitner, Blue Solar to Supervisor Durante Re: Solar-Highway
66. Inquiry (A. G.) to TB Re: HSC Vacancy
67. PCDOH to TC Re: PCDOH Household Hazardous Waste Drop-Off Day
68. Supervisor Durante to Highway Superintendent Burdick Re: Grants
69. M. Levine to A. Ley & TB Re: Amended Site Plan-North Brewster Road
70. Supervisor Durante to Putnam County Legislators Re: Agricultural District in TOSE
71. M. DeAngelis to TC Re: Marriage Record-Genealogy Request
72. NYMTC to TOSE Re: PFAC Meeting Notice
73. TC to G. Schramek Re: Follow-Up Town of Southeast Alarm Permits
74. R. Owen to TB Re: Traffic Light Route 6
75. NYSP to TC Re: Request for Death Record
76. M. Principe to Supervisor Durante & TB Re: Letter to Editor of Putnam Press-Paving Maple Road
77. M. Madsen to Supervisor Durante & TB Re: Dog Control
78. D. Pollock, NYS DEC to Supervisor Durante Re: Southeast Landfill
79. A. Ley to TB Re: Draft Local Laws-Solar, Rental Update & Philanthropic Institution
80. B. Byrnes to Councilman Cyprus & TB Re: Women of Distinction
81. J. Pacione to TC Re: Earth Day Poster Submission
82. I. Kalavacii to TB Re: Radius List
83. TC to G. Schramek Re: False Alarm Fee-1620 Route 22
84. W. Stephens, TA to S. McDonough, Ameresco, D. Pollock, NYSDEC, M. Levine, Supervisor Durante & TB Re: Lower Mine Road Solar Landfill
85. Inquiry (J. S.) to TC Re: Request for Copy of Marriage Record
86. TC to G. Schramek & B. Colombo Re: False Alarm Fee Payment-185 Route312
87. J. Kuczenski to TB & R. Hund Re: Blackberry Pool Motor
88. Inquiry (C. C.) to TB Re: HSC Vacancy
89. Resident to Supervisor Durante & Highway Superintendent Burdick Re: Street Sign

90. Resident to Supervisor Durante Re: Route 6 & Route 121
91. Supervisor Durante to R. Flores, B. Bridges, VRI & TB Re: ScapeTec Emergency Bill
92. E. Simon, Ameresco to Supervisor Durante, W. Stephens & TB Re: Lower Mine Road LLC Ground Lease-Response to Default
93. C. DePolo, Win Waste to TC Re: Types of Trucks Used for Recycling
94. K. Sakowicz, Brewster Library to TC RE: New Trustee
95. C. Croft to TB & TC Re: HSC Terms
96. J. Mc Vey, Toshiba to C. DuBois Re: Hard Drive Destruction Certificate
97. Resident (I. J.) to Building Dept. Re: Complaint-Signs 2505 Carmel Ave.
98. Supervisor J. Annabi, Town of Putnam Valley to Supervisor Durante & TB Re: Sales Tax Reso. For Town & Villages
99. Sisca Northeast Properties to TC Re: TOSE Alarm Permits-301 & 281 Fields Lane

### **Correspondence Sent**

1. TOSE TC to Property/Business Owner Re: TOSE Alarm Permit Registration Request-1611 Route 22
2. TOSE Building Dept. to Property Owner Re: NOV/OTR-30 Crosby Ave.
3. TOSE Building Dept. to Property Owner Re: NOV/OTR-21 Harmony Road
4. TOSE Building Dept. to Property Owner Re: NOV/OTR-15 Crosby Road
5. TOSE Building Dept. to Property Owner Re: NOV/OTR-615 Route 312
6. TOSE Building Dept. to Property Owner Re: NOV/OTR-4 Tulip Drive
7. TOSE Building Dept. to Property Owner Re: NOV/OTR-80 Independent Way
8. TOSE Building Dept. to Property Owner Re: NOV/OTR-50 Oakwood Drive
9. TOSE Building Dept. to Property Owner Re: NOV/OTR-40 Nichols Road
10. TOSE Building Dept. to Property Owner Re: NOV/OTR-414 Gage Road
11. TOSE Building Dept. to Property Owner Re: NOV/OTR-47 Blueberry Drive
12. TOSE Building Dept. to Property Owner Re: NOV/OTR-44 Blackberry Drive
13. TOSE Building Dept. to Property Owner Re: NOV/OTR-26 Lakeside Road
14. TOSE Building Dept. to Property Owner Re: NOV/OTR-185 Route 312
15. TOSE Building Dept. to Property Owner Re: NOV/OTR-1511 Route 312
16. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-79 Tonetta Lake Road
17. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-63 Fairview Road
18. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-2602-2606 Carmel Ave.
19. TOSE ZBA to R. & M. Leder & B. Shilling, Esq. Re: Decision-Seeking Interpretation of Zoning Code or Variance-186 Starr Ridge Road
20. TOSE TC to B. H. Re: Correction of Marriage License
21. TOSE Building Dept. to Property Owner Re: NOV/OTR-2 Maplewood Drive
22. TOSE Building Dept. to Property Owner Re: NOV/OTR-2 Maplewood Drive
23. TOSE Building Dept. to Property Owner Re: NOV/OTR-3801 Buttonwood Lane
24. TOSE Building Dept. to Property Owner Re: NOV/OTR-35 Maple Road
25. TOSE Building Dept. to Property Owner Re: NOV/OTR-6 Primrose Lane
26. TOSE Building Dept. to Property Owner Re: NOV/OTR-2 Dogwood Lane
27. TOSE Building Dept. to Property Owner Re: NOV/OTR-47 Shore Drive
28. TOSE Building Dept. to Property Owner Re: NOV/OTR-251 North Brewster Road
29. TOSE Building Dept. to Property Owner Re: NOV/OTR-210 Doansburg Road
30. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-31 Ridge Street
31. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-135 Old Milltown Road
32. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-265 Peaceable Hill Road
33. TOSE Building Dept. to Property Owner Re: COURTESY NOTICE-71 Zimmer Road
34. TOSE Building Dept. to Property Owner Re: Proposed Home Occupation-21 Ice Pond Road
35. Supervisor Durante to PC Executive K. Bryne, Senator Harckham & Congressman Lawler Re: Letter of Support to Senator Schumer & Senator Gillibrand-CDS Brewster Heights Water Plant Improvement
36. TOSE Building Dept. to Property Owner Re: Permitting & Inspections of Pool Equipment-2 Maplewood Drive
37. Supervisor Durante to V. M. Re: Letter of Acknowledgement-Annual Youth Award
38. Supervisor Durante to R. M. Re: Letter of Acknowledgement-Annual Youth Award
39. TOSE Building Dept. to Property Owner Re: NOV/OTR-59 South Drive
40. TOSE Building Dept. to Property Owner Re: NOV/OTR-273 Starr Ridge Road
41. TOSE Building Dept. to Property Owner Re: NOV/OTR-75 South Drive
42. TOSE Building Dept. to Property Owner Re: NOV/OTR-11 Pleasant Drive

43. TOSE Building Dept. to Property Owner Re: STOP WORK ORDER-NOV/OTR-1515 Route 22 Suite D13-16
44. TOSE Building Dept. to Property Owner Re: NOV/OTR-21 Ice Pond Road
45. TOSE Building Dept. to Property Owner Re: Complaint/Order to Appear-510-520 Route 312
46. TOSE TC to R. C. Re: Disability Parking Permit
47. TC to N. L. Re: Dog License Renewal
48. TC to National Fire & Safety Solutions Re: Returned Check-Overpayment Alarm Permit Registration
49. TC to Property Owner Re: Alarm Permit & Request to Update Contact Information
50. TC to Inquiry (A. B.) Re: Genealogy Request-Insufficient & Incorrect Payment
51. TC to Property Owner Re: Request for Alarm Permit Registration
52. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Fee Notice- Brewster Pastry
53. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Warning-1569 Route 22
54. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Warning-70 Fields Lane
55. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Warning-75 Fields Lane
56. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Warning-3 Sutton Place
57. TOSE Fire Inspector to Property/Business Owner Re: False Alarm Warning-90 Independent Way
58. TOSE Building Dept. to P. Radonia Re: Request to Use Recreational Trailer
59. TOSE TC to Feehan Insurance & M. Michell Re: E & S Bond-663 Milltown Road
60. TOSE Building Dept. to Property Owner Re: NOV/OTR-38 Scenic Ridge Drive
61. TOSE Building Dept. to Property Owner Re: NOV/OTR-563 Route 312
62. TOSE Building Dept. to Property Owner Re: NOV/OTR-329 North Salem Road
63. TOSE Building Dept. to Property Owner Re: NOV/OTR-61 Maple Drive
64. TOSE Building Dept. to Property Owner Re: NOV/OTR-38 Elmwood Drive
65. TOSE Building Dept. to Property Owner Re: NOV/OTR-56 South Drive
66. TOSE Building Dept. to Property Owner Re: NOV/OTR-3 Locust Drive
67. TOSE Building Dept. to Property Owner Re: NOV/OTR-101 Pugsley Road
68. TOSE Building Dept. to Property Owner Re: NOV/OTR-22 Sutton Place

### **VOUCHERS**

Supervisor Durante made a motion to approve the Vouchers in the amount of \$1,038,059.47. Councilman Cyprus seconded. All in favor.

### **BUDGET TRANSFERS**

Supervisor Durante made a motion to waive the reading of the Budget Transfers and accept such transfers as submitted. Councilman Cyprus seconded.

### **SUPERVISOR'S REPORT**

Supervisor Durante said April 26th and 27th will be the Earth Day celebration and encouraged residents to participate. There is a poster contest for grades K through 5 where the winner of each grade will win a \$25 gift certificate they can redeem toward a Southeast Recreation program. The Town Clerk will also sign off for community service hours for those students that want to pick up garbage and complete a couple of hours. Supervisor Durante said the Town has received some grant money and there will be solar panels placed on the roof at the Highway garage and they will be obtaining a new generator. Budgetarily we are pretty much right on the mark, he said. Some money was also transferred to work on some projects and repairs for Recreation.

### **MEETINGS**

Supervisor Durante made a motion to set the following Town Board meetings to be held at 1360 Route 22, Brewster, New York, at 7:00 P.M. unless otherwise noted. Councilwoman Lewis seconded. All in favor.

Thursday, May 1, 2025 – Public Hearing / Work Session / Regular Meeting  
Thursday, May 15, 2025 – Public Hearing / Work Session / Regular Meeting

Supervisor Durante made a motion to waive the rules to set a public hearing. Seconded by Councilman Cyprus. All in favor.

Supervisor Durante made a motion to set a public hearing to update the Town Code regarding the New York State Building and Fire Code terminology for May 15, 2025. Councilman Cyprus seconded. All in favor.

### **HISTORIC SITES COMMISSION APPOINTMENT TO FILL VACANCY**



to fill the unexpired term of Melissa Grigione (due to expire 12/31/2028) as a member of the Town of Southeast Historic Sites Commission; and be it further

**RESOLVED**, that these appointments shall take effect upon the taking and filing of the appropriate oath of office with the Clerk of the Town of Southeast.

**UPON A ROLL CALL VOTE:**

Councilman Cyprus            Aye  
Councilman Larca             Absent  
Councilwoman Lewis         Aye  
Councilman Mazzotta         Aye  
Supervisor Durante          Aye

VOTE: Resolution carried by a vote of 4 in favor, 0 against; 1 absent.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK         )  
  : ss.:  
COUNTY OF PUTNAM         )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a regular meeting of said board held the 17<sup>th</sup> day of April 2025.

\_\_\_\_\_  
KATHLEEN CHIUDINA  
Town Clerk

**SUPPORT SUBMISSION OF ENVIRONMENTAL PERMIT PACKAGE FOR PEACH LAKE**

RESOLUTION NO. 15 / 2025

DATE: April 17, 2025

INTRODUCED BY: Supervisor Durante  
SECONDED BY: Councilwoman Lewis

**WHEREAS**, the Town of Southeast is an active advocate for Peach Lake and its environmental health; and

**WHEREAS**, Peach Lake has experienced a proliferation of Eurasian watermilfoil, an invasive vegetative species, over the past decade or more; and

**WHEREAS**, the residents of the Peach Lake community have pursued multiple avenues to mitigate the watermilfoil without success; and

**WHEREAS**, the option to use a herbicide to mitigate the watermilfoil has been diligently researched, with resident involvement; and

**WHEREAS**, although Peach Lake has applied contact herbicide in the past, the NYS Department of Environmental Conservation (DEC) has approved and permitted the use of contact herbicides in Peach Lake to treat watermilfoil in prior years without successful eradication; and

**WHEREAS**, the Peach Lake Environmental Coalition has approved a board resolution to fund the cost of the environmental permit package submission for the whole of Peach Lake as prepared and submitted by Little Bear Environmental Consulting, LLC; and

**WHEREAS**, by Resolution adopted on April 8, 2025, the Town Board of the Town of North Salem has voted to support PLEC's permit packages submission for the application of the ProcellaCOR herbicide on up to 70 acres of Peach Lake for the control of Eurasian watermilfoil.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast hereby joins the Town of North Salem in supporting the Peach Lake Environmental Coalition's submission of the environmental

permit package for the application of the herbicide ProcellaCOR to the designated area within Peach Lake for the control of Eurasian watermilfoil.

**AND BE IT FURTHER**

**RESOLVED**, that this resolution shall take effect immediately.

**Upon Roll Call Vote:**

Councilman Cyprus            Aye  
Councilman Larca            Absent  
Councilwoman Lewis        Aye  
Councilman Mazzotta       Aye  
Supervisor Durante         Aye

VOTE: Resolution carried by a vote of 4 in favor, 0 against; 1 absent.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK        )  
    : ss.:  
COUNTY OF PUTNAM        )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 17<sup>th</sup> day of April 2025

\_\_\_\_\_  
KATHLEEN CHIUDINA  
Town Clerk

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENT**

Scott Seaman, Brewster Board of Education member, said the school is finalizing the school budget and it looks like it will come in at about 1.28 on the tax levy although that number will depend on the State finalizing their budget. He said the “Bell to Bell” cellphone ban will be going into effect and the school district has been working on a policy, informing the community, and most importantly the students. Mr. Seaman informed the Board that Senator Harckham is hosting a Narcan training at the Patterson Library May 1<sup>st</sup>.

**TOWN BOARD COMMENT**

Supervisor Durante reminded everyone that Town Hall will be closed Friday for the Easter weekend.

Supervisor Durante made a motion to close the meeting. Councilwoman Lewis seconded. All in favor.

Respectfully Submitted,  
Kathleen Chiudina  
Southeast Town Clerk