

TOWN OF SOUTHEAST
1360 Route 22, Brewster, New York 10509
Thursday, May 24, 2018
EXECUTIVE SESSION 6:00 P.M.
WORK SESSION/REGULAR MEETING – 7:00 P.M.

Pledge of Allegiance
Notation of Exits

Present: Supervisor Tony Hay
Councilman John Lord
Councilwoman Elizabeth Hudak
Councilwoman Lynne Eckardt

Also: Town Clerk Michele Stancati
Town Attorney Willis H. Stephens Jr.

Absent: Councilman Edwin Alvarez

And: 10 Persons

EXECUTIVE SESSION

Supervisor Hay made a motion to open the meeting and go into Executive Session for personnel/possible litigation matters. Councilwoman Hudak seconded. All in favor.

PUBLIC HEARING

2018 MS4 Annual Report

Supervisor Hay made a motion to open the Public Hearing and Councilwoman seconded. All in favor. There was no Public or Town Board comment.
Supervisor Hay made a motion to close the Public Hearing and Councilwoman Hudak seconded. All in favor.

PRESENTATION

Councilwoman Eckardt and the Town Board presented Irene Othmer with a Proclamation for her dedication and work on the Earth Day Project.

Proclamation

WHEREAS, it is the sense of this Town Board, that the quality of a community is measured by the unique and extraordinary accomplishments of the citizens who donate their time and dedication to the community; and

WHEREAS, **Irene Othmer** has distinguished herself as an outstanding leader of the 2018 Earth Day Art Contest as well as utilizing her skills and sharing her expertise with students as a Creative Arts Teacher in the Brewster Central School District. Ms. Othmer has been helping with the Earth Day since 2012 and has always been responsive, supportive, enthusiastic and continues to play an invaluable part in Earth Day; and

WHEREAS, **Irene Othmer's** dedication, volunteerism and service to the Community, all the while fulfilling her responsibility to her family, exemplifies her deep sense of commitment and perseverance necessary to make the 2018 Earth Day Contest a success; and

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast shall recognize and commend **Irene Othmer** upon the occasion of her recognition of Leadership in the 2018 Earth Day Art Contest, and to congratulate her family, friends and fellow associates who have shared in these special accomplishments knowing that, in so doing, she has encouraged others in many ways.

TONY HAY
SUPERVISOR

EDWIN ALVAREZ
ELIZABETH HUDAK

LYNNE ECKARDT
JOHN LORD

SOUTHEAST TOWN BOARD

EARTH DAY AWARDS

The Town Board presented a Certificate of Award for 1st place to Veronica Arriaga, 2nd place to Meaghan O’Gorman, and 3rd place, to Isabella Sabbath for Outstanding Achievement in the 2018 Earth Day Art Contest and thanked all the participants and Studio Around the Corner. Councilwoman Eckardt gave a brief summary of the Earth Day Cleanup. She stated that there was a Town Board Booth with the Village for information, an Art Contest with 25 students, 2 puppet shows, outreach to the Latino community, and about 100 residents involved in the cleanup. 27 yards of a 30-foot dumpster was filled with 73 bags of garbage. Earth day was promoted this year on the Town’s website along with Facebook and the Brewster Schools electronic backpack. Councilwoman Eckardt thanked everyone who participated.

WORK SESSION

Nothing at this time

REGULAR MEETING

Supervisor Hay made a motion to open the Regular Meeting and waive the reading of the Correspondence. Councilman Lord seconded. All in favor.

CORRESPONDENCE

Correspondence Received

1. William Miller to Supervisor Hay Re: 2018 Flag Day
2. Matt Skane to Kathleen Burgess Re: (2) COMCAST Programming Contract Renewal Website & Information on Video Packaging
3. Michael Cunningham to Supervisor Hay Re: Spring Fling Senior Luncheon
4. NYSIF to TOSE Re: Workers’ Compensation Ins.-Folkes Heating, Cooling & Burner Svcs. Inc.
5. Austin Powder to TOSE Re: Notice of Blasting-70 Holmes Rd.
6. Stamatia Dewbury to Supervisor Hay Re: PC Bar Association’s Annual Law Day Observance
7. Brad Marsh to Supervisor Hay Re: Change Order Request for Musco Lighting at Scolpino Park
8. G. Stephen Beals to Supervisor Hay Re: Notice of Tentative Telecommunications Ceiling-2018 Town Assessment Roll
9. Vincent Castaldo to Supervisor Hay Re: CSEA, Taylor Law Amendments
10. Joseph DePaola to TOSE Re: 2017 Audit of Financial Statements
11. ACORD to TOSE Re: Liability Ins.-TarHeel Roofing, Inc.
12. ACORD to TOSE Re: Liability Ins.-Cardo Windows Inc. dba Castle the Window People & WOW Windows LLC
13. Southeast Museum to TOSE Re: PC Veterans of WW1
14. ACORD to TOSE Re: Liability Ins.-Miller Environmental Group Inc.
15. Diane Greenberg to Supervisor Hay Re: Spain Agency Coverage Checklist
16. ACORD to TOSE Re: Liability Ins.-Algonquin Gas Transmission, LLC.

17. Eve Fox to Supervisor Hay Re: Notification of DEP's 5-Yr. Land Use Permit Renewal
18. State Records & Law Bureau to Michele Stancati, (TC) Re: Local Law 2 2018
19. Supervisor Hay to Dina Colavito Re: Hours of Resurfacing Project for Rt. 312, Rt. 6 & Rt. 52
20. Tim Maher to Supervisor Hay Re: City and Town Assessment Roll for 2018
21. Kevin Byrne to TOSE Re: Think DIFFERENTLY Initiative
22. Anthony Scannapieco/Catherine Croft Re: 2018 Federal Primary Election
23. Travelers to TOSE Re: Cancellation for Non-Payment of Premium-J. Petrillo
24. Sheet Metal Workers to Rec. Dept. Re: Sheet Metal Workers Craft Training Fund
25. Hartford Fire Ins. Company to TOSE Re: Off Risk Notification
26. Judy Callahan to TOSE Re: Brewster Emergency Shelter Partnership
27. ACORD to TOSE Re: Liability Ins.-Strategic Outsourcing, Inc.
28. Timothy Burns to Supervisor Hay Re: NYC Watershed Upgrade Program-Brewster Heights Sewer District No. 1-Final Disbursement Request
29. Victoria Lawrence to Tom LaPerch Re: Stateline Retail Ctr.-Lead Agency Circulation Response
30. Garrett DeGraff to Supervisor Hay Re: Proposed Brewster Public Library Addition Financing
31. Senator Murphy to Supervisor Hay Re: 2018 Women of Distinction Program
32. Barry Nesson to Mike Bruen Re: Tree on Tonetta Lake Rd. Needs to Come Down
33. Diane Greenberg to Supervisor Hay Re: Spain Agency Policy Description Package
34. Matt Skane to Kathleen Burgess Re: Comcast Programming Changes Update
35. NYSEG to TOSE Re: Restoration Efforts Continue in Brewster & Liberty Divisions
36. Lance MacMillan to Supervisor Hay Re: Proposed Paving Hours in SE & Carmel
37. Norma Drummond to TOSE Re: Operation & Maintenance of Stormwater Retrofit Projects for Stormwater Retrofit Plans Approved by NYS
38. Jason Coppola to Sabri Barisser Re: Mt. Ebo Lot 6 (Barrett Hill) SWPPP-East Branch Reservoir Basin Application is Complete
39. Laurie Wallace to Supervisor Hay Re: Hudson River Watershed Alliance Semi-Annual Mtg.
40. NYS Workers' Compensation Board to TOSE Re: Workers' Comp. Ins.-Lecla Home Improvements

Foils

- Jennifer Douglas to Bldg. Dept. Re: File-9 White Lotus Rd.
- Tax & Lien Search to Acctg. Dept. Re: Water & Sewer Bill-31 Manor Way
- Tony Meschino to Bldg. & Planning Dept. Re: Storm Water Run Off & Drainage-26 Paddock Farm Rd.
- Darryl Harvey to Bldg. Dept. Re: File-24 Bloomer Rd.
- Justin Penagustini to Bldg. Dept. Re: File-9 Turk Hill Rd.
- Debra DeMelis to Bldg. Dept. Re: File-38 Sunset Dr.
- Stacie Thompson to Bldg. Dept. Re: CO's & Survey-266 Foggintown Rd.
- Tax Certs. to Acctg. Dept. Re: Water & Sewer Bill-84 Allview Ave.
- Robert Pasacrita to Bldg. Dept. Re: File-104 Peaceable Hill Rd.
- Jamie LoGiudice to TC Re: Files-1-5 Fallsview Ln. & 1485 Rt. 22
- Dawn Gambichler to Bldg. Dept. Re: CO's, Permits & Violations-19 South Hollow Rd.
- String/Taxcerts to Acctg. Dept. Re: Water/Sewer Bill-1306 Eagles Ridge Rd.
- Ed Scelia to Bldg. Dept. Re: File-24 Bloomer Rd.
- Peter Levy to Bldg. Dept. Re: File-30 Ridgeview Rd.
- Larry Iazzetti to Bldg. Dept. Re: File-67 Prospect Hill Rd.

- Sharon Sheil to Bldg. Dept. Re: Files-1902 Nutmeg Dr. & 3 Beryl Ct.
- Christine MacDonald to Bldg. Dept. Re: File-1 Meola Dr.
- Jayne Morelock to Bldg. Dept. Re: Files-17, 3, 33 & 36 Dell Farm Ln.
- Filiz Dalo to Bldg. Dept. Re: CO's-201 Kensington Ct.
- Peter Levy to Bldg. Dept. Re: File-5003 Bentley Ct.
- Grace Savoca to Bldg. Dept. Re: File-19 Locust Dr.
- Ciaran Bruen to TC Re: List of Recipients-Alternative Veterans', Cold War Veterans' and Eligible Funds Exemption
- Rick Cipriani to Bldg. & Plng. Depts. Re: All Permits & Applications-Tilly's Table, Homestyle Caterers, DeCicco's Market & Las Mananitas
- Cynthia Haas to Bldg. Dept. Re: File-59 Enoch Crosby
- Daniel Feldman to Bldg. Dept. Re: File-9 Turk Hill Rd.
- Mary DeBellis to TC Re: File-550 North Main St.
- Muriel Hogan-Tie to Bldg. Dept. Re: Permits & Violations-700 Clocktower Commons
- Christine Brown to Bldg. Dept. Re: File-452 Brewster Hill Rd.
- Joe Malars to Bldg. Dept. Re: File-19 Turk Hill Rd.
- Joan Garanes to Bldg. Dept. Re: File-90 Shore Dr.
- Dawn Gambichler to Bldg. Dept. Re: CO's, Permits & Violations-204 Virginia Woods
- Scott McClean to Bldg. Dept. Re: File-210 Salmons Hollow Rd.
- Eric Savitch to Bldg. Dept. Re: File-1224 Rt. 22
- Muriel Hogan-Tie to Bldg. Dept. Re: Permits & Violations-700 Clocktower Commons
- Seth Slater to Bldg. Dept. Re: Violations-111 Brewster Hill Rd.
- Danielle Raguzin to Bldg. Dept. Re: File-20 Welfare Rd.
- Mary DeBellis to Bldg. Dept. Re: 417 Rt. 312
- Paul Lynch to Plng. Dept. Re: Site Plans-Cameron's Deli, 56.9-1-19
- Julie Poklemba to Bldg. Dept. Re: File-56.9-1-19
- Maria Makaj to Bldg. Dept. Re: File-306 Stonewall Ln.
- Dawn Gambichler to Bldg. Dept. Re: CO's, Permits & Violations-172 Peaceable Hill Rd.
- Patricia D'Alesio to Bldg. Dept. Re: File-19 Turk Hill Rd.
- Madeline Falco-Salvati to Bldg. Dept. Re: File-119 Foggintown Rd.
- Mike Liguori to Bldg. Dept. Re: Survey-Henry Van Motel
- Arthur Golden to Bldg. Dept. Re: File-16 Meola Dr.
- Ryan Sullivan to Bldg. Dept. Re: File-251 Allview Ave.
- Eric Chung to Acctg. Dept. Re: PO/Vendor Info. from 2/16/18
- Kate O'Keefe to Bldg. Dept. Re: File-204 Ridgetop Ln.
- Sari Gibson to Bldg. Dept. Re: File-366 Allview Ave.
- Shalini Madaras to Bldg. Dept. Re: File-596 Farm to Market Rd.
- Vanda Rudez to Bldg. Dept. Re: File-56.-1-23-3.1

Emails

1. Victoria Desidero to Town Brd., (TB)/Plng. Brd./Jamie LoGiudice Re: NYDOT-Stateline Retail Ctr.

2. Mike Levine to Supervisor Hay/TB Re: NOV/OTR, Prohibitions & Restrictions-25 Shailin Ln.
3. Carla Castillo to Patricia Pomeroy Re: Plng. For Community Resilience-Training Workshop
4. Laurie Bell to Supervisor Hay Re: Discontinued Cert.-Ronin
5. Resident to Mike Bruen Re: Safety Issues at 24 Tanager Rd.
6. Richard Pearson to Supervisor Hay Re: NILC Pugsley Rd. Project
7. Resident to Mike Levine Re: Debris Cleanup at 52 Bloomer Rd.
8. Lynne Eckardt to Mike Bruen/Nancy Fagnani/TB Re: Earth Day Follow-Up
9. Eileen Hogan to Supervisor Hay Re: Upcoming Safety Seminar-Highland Falls
10. John Lord to Tonetta Lake Advisory Brd./Patty Bohрман/Don Cuomo Re: Maintaining a Healthy Tonetta Lake
11. Lynne Eckardt/Edwin Alvarez to Mike Liguori Re: Questions About Fox Ridge
12. John Lord to Mike Levine Re: 830 Drewville Rd. Water Drainage
13. Mike Levine to Will Stephens Re: SWO, Inspection & Orders-79.-1-2
14. Ashley Ley to Gregory Bentley Re: Update on Stateline Retail Ctr.
15. Jamie LoGiudice to Ashley Ley Re: NYSDOT Approval Ltr. for Stateline Retail Ctr.
16. Jamie LoGiudice to Supervisor Hay Re: Submission Package for Stateline Retail Ctr.
17. Mark Pattison to Supervisor Hay Re: Statewide Local Government Data & Technology Study
18. Supervisor Hay to Will Stephens Re: Extension of Blackberry Sewer District
19. Rex Haber to Supervisor Hay Re: Solar Project
20. Supervisor Hay to Judy Marano Re: Reserving 67 Main St.
21. John Duncan to TOSE Re: 2018 Bob Palmer Project
22. Mike Bruen to Supervisor Hay Re: Earth Day
23. Victoria Desidero to TOSE Re: ARB Recommendation for Lower Terrace Realty
24. Olenna Truskett to Supervisor Hay/Lynne Eckardt Re: Cultural Arts Coalition Proposal for Old Town Hall
25. Supervisor Hay to Fred Pena/John Tully Re: Trees Planted at Brewster Heights Water Plant
26. Kayla Hughes to TC Re: AFC Urgent Care Spring Fling Invitation
27. Dina Colavito to Supervisor Hay Re: Road Repairs on Rt. 6
28. Warren Lucas to Supervisor Hay Re: Dingle Ridge Compressor Station-SE Emissions Data, DEC Oil & Gas Air Emissions Modifications Resolution & EPA Compressor Emissions Reduction, SE Blowdown Info.
29. Laurie Bell to Mike Levine/Bonnie Colombo Re: Road Names for Terravest
30. Hua Joe Fung to Supervisor Hay Re: Request for Info.-Brewster Heights Sewer District Sewage Treatment Plant
31. Rick Morrissey to Warren Lucas Re: Resolution on NYSDEC Air Emissions
32. Supervisor Hay to Mike Bruen/Nancy Fagnani Re: PC Court, D. Oliveri v. L. Bedrosian
33. Philipstown Justice Court to TC Re: Brewster Auto Check
34. Betsy Cerone to Jay Hogan Re: Bond Release for Tyburn Development
35. Betsy Cerone to Mayra Chuni Re: TOSE Leaf Bag Pickup
36. Tom Fenton to Zac Pearson/Will Stephens/Mike Liguori Re: Release of Performance Bonds-Root Avenue Subdivision
37. Fiscal Vision & Accountability Commission to TOSE Re: Fiscal Vision Meeting
38. Supervisor Hay to Olenna Truskett Re: Lead Abatement-Southeast Museum
39. Michael Came to TC Re: Focused Technologies-Document Scanning Services
40. Warren Lucas to Basil Seggos Re: Town Resolutions Requesting the DEC to Strengthen Gas Pipeline Regulations
41. Ashley Ley to Plng. Brd. Re: Interstate Logistics Summary Sheet

42. Stephen Coleman to Plng. Brd./TB Re: Stateline Retail Ctr.-Wetland Delineation
43. Chief DelGardo to Supervisor Hay Re: Security Change for Criminal Court
44. Mark Mannix to Supervisor Hay Re: Steel Girder Erection for Prospect Hill Rd. Bridge
45. Ashley Ley to Plng. Brd. Re: Summary Sheets for 5/14/18 Plng. Brd. Mtg.
46. Cathy Chiudina to Supervisor Hay Re: Sign Sponsorship
47. Supervisor Hay to Vincent Castaldo Re: 2018 Insurance Policy-Paid Family Leave Program
48. Mike Levine to Mike Bruen/Tom Fenton Re: Stop Sign at Intersection of Tanager & Lincoln Rd.
49. Philip Wissel to Tom LaPerch/TB Re: Resignation from Plng. Brd.
50. Lisa Johnson to TC Re: BAR Training Certificate
51. Kristin Messina to TC Re: Obtaining a Deed
52. Resident to Supervisor Hay Re: Invasive Poison Ivy Along Marvin Ave.
53. Joe Castellano to Supervisor Hay Re: Storm Recovery at Birch Hill Water District
54. Resident to Supervisor Hay Re: Zoning Enforcement-79 South Dr.
55. Valerie Henning-Piedmonte to Lynn Eckardt Re: Help During Outages from Brewster Central Schools
56. David Kulis to Supervisor Hay Re: Scolpino Park-Musco Lighting
57. Bob Cullen to Brewster Schools/TOSE/Jim Schoenig/Peter Hansen Re: Resignations from BCSD Board Members
58. Bonnie Colombo to Supervisor Hay/TC /Victoria Desidero/Will Stephens Re: NOV/OTR, Permits-78.-2-72.2
59. Bonnie Colombo to Supervisor Hay Re: SWO/NOV/OTR, Town Code-45.60-1-9
60. Barry Ogowsky to TC Re: Plng. Brd. & Ethics Brd. Positions
61. Resident to Supervisor Hay Re: Town Code for Idling of Engine in a Vehicle
62. Sarah Johnson to TOSE Re: PC Day Invitation
63. Steve Overslaugh to TOSE Re: NYSEG Liaison Supporting Storm Restoration
64. Rubin Ziona to Supervisor Hay Re: Prospect Hill Rd. Bridge Girder Staging
65. Resident to Levon Bedrosian Re: Water Issues at 1 Noel Ct.
66. Kathleen Abels to Andre Emanuel Re: Proposed Roadway Easement at Caremount Medical
67. Bonnie Colombo to Supervisor Hay Re: NOV/OTR, Property Maintenance-45.76-2-26
68. Ken Brown to TC Re: Marriage Certificate of Relatives
69. Supervisor Hay to Ken Pastore Re: Issues with Phones and Verizon
70. Melissa Hagan to TC Re: Copy of Marriage License

Correspondence Sent

1. Mike Levine to Property Owner Re: NOV/OTR, Exterior Structure-56.15-1-21
2. Tom LaPerch to Terri-Ann Hahn Re: Escrow Acct.-Brewster Corporate Park
3. Supervisor Hay to Highway Employee Re: Pending License Suspension
4. Mike Levine to Property Owner Re: NOV/OTR, Rental Occupancy Permit Required-56.18-1-8
5. Gerald Schramek to Property Owner Re: NOV/OTR, Maintenance of Exterior-57.5-1-9
6. Gerald Schramek to Property Owner Re: NOV/OTR, Prohibitions & Restrictions-56.12-3-36
7. Mike Levine to Business Owner Re: NOV/OTR, Sign Regulations-46.-1-1.-1
8. Mike Levine to Business Owner Re: NOV/OTR, Parking & Pavement-1511 Rt. 22-C3
9. Mike Levine to Business Owner Re: NOV/OTR, Prohibited Uses-57.-1-8
10. Mike Levine to Property Owner Re: NOV/OTR, Compliance Required-46.9-1-14
11. Mike Levine to Property Owners Re: (4) NOV/OTR, General Provisions-56.14-2-40, 56.14-2-15, 56.14-2-41 & 56.14-3-18
12. Supervisor Hay to Mike Bruen Re: "CHIPS" and Road Repair Funding

13. Tim Froessel to Michael DePaoli Re: Application for Conditional Use Permit-487 North Salem Rd.
14. Mike Levine to Property Owner Re: NOV/OTR, Property Violations-45.12-1-10
15. Mike Levine to Property Owner Re: NOV/OTR, Property Violations-57.-2-47
16. Gerry Schramek to Property Owner Re: NOV/OTR, Rental Occupancy Permit-68.-2-12
17. Supervisor Hay to Olenna Truskett Re: Lead Abatement-Southeast Museum
18. Supervisor Hay to Judy Callahan Re: Brewster Emergency Shelter Partnership
19. Joe Hernandez to Property Owner Re: NOV/OTR, Conformance & Permit-45.76-2-36
20. Supervisor Hay to Carol Morali Re: Requested Improvements of SE Station
21. Tom LaPerch to PC Division of Plng. & Dev. Re: Bartolo Cheesecakes, GML 239-m Referral
22. Tom LaPerch to ARB Re: Prospect Hill Office Park, Phase II Amended
23. Tom LaPerch to ARB Re: Proposed Plans for Forza Forni
24. Tom LaPerch to PC Division of Plng. & Dev. Re: Forza Forni, GML 239-m Referral
25. Tom LaPerch to ZBA Re: Definition of "Home Occupation" for North Salem Limousine
26. Levon Bedrosian to Blackberry Residents Re: Blackberry Park Capital Improvements
27. Tom LaPerch to Jamie LoGiudice Re: Escrow Account-Stateline Retail
28. Tom LaPerch to Joseph Buschynski Re: Escrow Account-SE Executive Park Parking Area
29. Tom LaPerch to Peder Scott Re: Escrow Account-ACU LED, LLC
30. Tom LaPerch to Jamie LoGiudice Re: Escrow Account-Brewster Ford
31. Tom LaPerch to SBW Empowerment Re: Escrow Account-SBW Empowerment Conditional Use Permit
32. Tom LaPerch to J. Folchetti & Associates Re: Escrow Account-Lower Terrace Realty
33. Mike Levine to Property Owner Re: NOV/OTR, Inspection & Orders-56.14-2-39

VOUCHERS

Supervisor Hay made a motion to approve the Vouchers in the amount of \$1,694,071.97. Councilwoman Hudak seconded. All in favor.

MEETINGS

Supervisor Hay made a motion to set the following meeting dates to be held at 1360 Route 22, Brewster, New York, 10509 at 7:00 PM unless otherwise noted. Councilwoman Hudak seconded. All in favor.

Thursday, June 2, 2018	Work Session / Regular Meeting
Thursday, June 21, 2018	Work Session / Regular Meeting

BUDGET TRANSFERS

Supervisor Hay made a motion to approve the Budget Transfers and Councilwoman Eckardt seconded. All in favor.

RESOLUTION NO. 30 / 2018 STANDARD WORK DAY and REPORTING RESOLUTION

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilwoman Hudak

WHEREAS, Regulations of the New York State Comptroller require the adoption of a ‘standard work day’ by each municipality and imposes additional reporting requirements for elected and appointed officials for membership and service credit in New York State Retirement System; and

WHEREAS, by resolution dated January 11, 2018, the Town Board adopted the ‘Standard Work Day’ for elected and appointed officials for 2018, but omitted the record of “days per month” for one newly elected official.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Southeast hereby amends the standard work days schedule previously adopted and submitted for elected and appointed officials for 2018 to include the “Days/Month” worked for the newly elected councilperson and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by this official to the Town Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day	Term Begins/Ends	Participates In Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of activities)	Not Submitted
ELECTED OFFICIALS								
Town Board	John Lord	9882	62216536	6	01/01/2018-12/31/2022	N	11.56	

UPON A ROLL CALL VOTE:

Councilman Alvarez Absent
Councilwoman Eckardt Aye
Councilwoman Hudak Aye
Councilman Lord Aye
Supervisor Hay Aye

VOTE: carried by a vote of 4 in favor, 0 against; 0 abstained.

RESOLUTION NO. 31 /18 MUNICIPAL COOPERATION RESOLUTION NORTH SALEM SCHOOL DISTRICT TAX COLLECTION SERVICES

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilwoman Hudak

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis (hereinafter an “Inter-municipal Agreement” or “IMA”);

WHEREAS, the Town of Southeast provides tax collection services for the North Salem School District for the collection of annual school taxes levied upon properties within the Town and the North Salem School District (“NSSD”); and

WHEREAS, the Town has purchased a computer software system for Tax Collection from Business Automation Services, Inc. (“BAS”) and has also contracted for annual software support, downloading services and maintenance for which the Town is invoiced periodically; and

WHEREAS, in the past, the vendor of these tax collection services has invoiced NSSD for the annual support services directly, but BAS has indicated that it will only send invoices to the Town; and

WHEREAS, the Town and NSSD wish to enter into an IMA to memorialize the responsibilities of NSSD to reimburse the Town for the actual costs of servicing and maintain the Tax Collection System on behalf of NSSD.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Supervisor be and is hereby authorized to execute and deliver an Inter-Municipal Agreement (“IMA”) to the North Salem School District in the name of and on behalf of The Town of Southeast, wherein and whereby the NSSD will reimburse the Town of Southeast for all expenses actually incurred by the Town in connection with the annual software support and maintenance of the Tax Collection System provided by Business Automation Services, Inc.

Upon Roll Call Vote:

Councilman Alvarez	<u>Absent</u>
Councilwoman Eckardt	<u>Aye</u>
Councilwoman Hudak	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 4 in favor, 0 against; 0 abstained.

**RESOLUTION NO. 32 / 18 MUNICIPAL COOPERATION RESOLUTION BREWSTER
CENTRAL SCHOOL DISTRICT TAX COLLECTION SERVICES**

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilwoman Hudak

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis (hereinafter an “Inter-municipal Agreement” or “IMA”);

WHEREAS, the Town of Southeast provides tax collection services for the Brewster Central School District for the collection of annual school taxes levied upon properties within the Town and the Brewster Central School District (“BCSD”); and

WHEREAS, the Town has purchased a computer software system for Tax Collection from Business Automation Services, Inc. (“BAS”) and has also contracted for annual software support, downloading services and maintenance for which the Town is invoiced periodically; and

WHEREAS, in the past, the vendor of these tax collection services has invoiced BCSD for the annual support services directly, but BAS has indicated that it will only send invoices to the Town; and

WHEREAS, the Town and BCSD wish to enter into an IMA to memorialize the responsibilities of BCSD to reimburse the Town for the actual costs of servicing and maintain the Tax Collection System on behalf of BCSD.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Supervisor be and is hereby authorized to execute and deliver an Inter-Municipal Agreement (“IMA”) to the Brewster Central School District in the name of and on behalf of The Town of Southeast, wherein and whereby the BCSD will reimburse the Town of Southeast for all expenses actually incurred by the Town in connection with the annual software support and maintenance of the Tax Collection System provided by Business Automation Services, Inc.

Upon Roll Call Vote:

Councilman Alvarez	<u>Absent</u>
Councilwoman Eckardt	<u>Aye</u>
Councilwoman Hudak	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 4 in favor, 0 against; 0 abstained.

RESOLUTION NO. 33 / 2018 BANKING RESOLUTION MAHOPAC BANK – SCOLPINO PARK IMPROVEMENT GRANT

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman Lord

WHEREAS, Mahopac Bank has been established as an authorized depository for Town funds; and

WHEREAS, the Town has or will soon be in receipt of grant funds for use in the improvement and restoration of certain Town facilities; and

WHEREAS, the governmental authorities granting these funds require that the Town maintain such in separate segregated accounts; and

WHEREAS, Mahopac Bank requires Town Board resolutions authorizing the establishment of such separate segregated accounts.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor and Town Finance Officer are hereby authorized to establish a separate and segregated demand deposit account with Mahopac Bank and shall deposit therein such funds received by grant or otherwise for the purpose of improving Scolpino Park; and be it further

RESOLVED, that the Supervisor, Town Board members and Town Finance officer are hereby authorized to sign and execute any and all “signature cards” or other necessary documentation prepared by the Town’s banking institution to evidence such signing authority; and be it further

RESOLVED, that all checks drawn on such demand deposit accounts shall require two (2) signatures consisting of any two (2) individual members of the Town Board and/or the Town Financial Officer (Ron Hund); and be it further resolved

RESOLVED, that the Town Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Town Accounting and Bookkeeping Department and to Mahopac Bank forthwith.

UPON ROLL CALL VOTE:

Councilman Alvarez	<u>Absent</u>
Councilwoman Eckardt	<u>Aye</u>
Councilwoman Hudak	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: Resolution passed, by a vote of 4, to 0, 0 abstained.

SUPERVISOR’S FINANCIAL REPORT

Supervisor Hay stated that at this time, things are right on target.

MOTION TO WAIVE THE RULES

Supervisor Hay made a motion to waive the rules to allow the Supervisor to sign the MS4 report and send it to the state. Councilwoman Eckardt seconded. All in favor.

Supervisor Hay made a motion to allow the Supervisor to sign the MS4 report and send it to the State. Councilwoman Hudak seconded. All in favor.

PUBLIC COMMENT

There was no Public comment.

TOWN BOARD COMMENT

Councilwoman Eckardt stated that she had a meeting with the DOT and was informed that there will be massive repaving in Carmel from Route 6 & Route 312, Tilly Foster Farm to the Reed Library in Carmel. The Morning Thorpe Bridge should be finished this year, and the County is working on the bike path from Brewster Heights across the railroad. The Prospect Hill Bridge is on target and moving nicely, completion is about a year away. The intersection between Drewville and Stoneleigh Ave. is also being looked at.

Councilwoman Hudak stated that there is a lot of traffic and construction, have patience, and make sure your address numbers are clear outside your house for EMS purposes. Also, Happy Memorial Day and the parade starts on Saturday at the Brewster Firehouse at 11:00 A.M. and ends at Electrozone Field for the memorial service.

Councilman Lord stated he attended a Village meeting and they are very involved in traffic improvements, especially with the bridge near the firehouse; they will be reconfiguring the road. The rail trail bids have been opened and work should be starting before summer and finished by the end of 2019.

Supervisor Hay stated that there is an opening on the Planning Board and the Ethics Committee. Please send your resumes to the Town Clerk and interviews will be on June 7th. Happy Memorial Day to all.

Councilman Lord made a motion to close the meeting and Councilwoman Hudak seconded. All in favor.

Respectfully Submitted,

Michele Stancati
Southeast Town Clerk