

2019 Town of Southeast Fee Schedule

DESCRIPTION OF FEE	FEE	NOTES
ARCHITECTURAL REVIEW BOARD		
Sign Permit Review Fee - This is in addition to the \$75 fee for Sign Permit paid to the Building Department	\$ 75.00	per sign up to two signs
Sign Program Review Fee (for multiple signs of the same style within a shopping center or business park and Multi Tenant Sign Programs)	\$ 200.00	per program
Exterior Alterations or Additions to Commercial Properties Review Fee	\$ 150.00	
New Residential Structure in an Existing Subdivision Review Fee	\$ 75.00	per structure and/or house model
Escrow (for projects not in conjunction with an active application before the Planning Board in good escrow standing and excluding signs)	\$ 250.00	
TOWN ASSESSOR		
Copy GIS Spatial Analysis	\$ 44.00	
Digital Files (Assessment Roll/GIS Data)	\$ 550.00	
BUILDING DEPARTMENT		
Building Permits		
Certificate of Occupancy & Compliance	\$ 55.00	
Changes to approved plans	\$ 55.00	
Existing Buildings & Work Requiring Permit-In addition to Registration fees	\$ 55.00	
Large Projects over \$100,000	\$ 825.00	\$5/thousand
Re-Inspection Fees	\$ 30.00	
Renewal for expired permit (one time only)	\$ 110.00	
Small Projects over \$30,000	\$ 330.00	\$6/thousand
Small Projects under \$10,000	\$ 150.00	
Small Projects under \$30,000	\$ 330.00	
Stop Work Order Fee	\$ 100.00	
Work Performed prior to permit issuance	\$ 150.00	
Plumbing Permits		
	Sliding Scale	
first \$1000 of work	\$ 50.00	
per additional thousand	\$ 6.00	
New Construction (residential, commercial S & S systems)	\$ 50.00	
Additional Fee per fixture	\$ 6.00	
(HVAC) Permit for heater, ventilating and air conditioning installation	Sliding Scale	
Sprinkler System & Equipment Permits	Sliding Scale	
\$50.00 first \$1000 of work and \$6.00 per additional \$1000 of work		
Blasting Permit		
	\$ 250.00	
Demolition Permit		
Residential	\$ 225.00	
Commercial	\$ 550.00	

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Municipal Searches		
Residential	\$ 100.00	
Commercial	\$ 150.00	
Oil Tanks		
Install	\$ 50.00	per tank
Removal/Deactivation	\$ 75.00	per tank
Accessory Apt Renewal 138-22 (D)	\$ 300.00	3 years
Rental Occupancy		
per unit up to 4	\$ 150.00	3 years
per additional unit (located within the same tax parcel)	\$ 100.00	3 years
Permanent Sign Permit (sign cost under \$5,000)	\$ 75.00	Sliding Scale
Gas & L.P. Permits		
Residential	\$ 100.00	First 5 connections
	\$ 20.00	Each Additional
Commercial	\$ 200.00	First 5 connections
	\$ 35.00	Each Additional
Re-inspection Fee	\$ 75.00	
Farmer's Market Permit Fee	\$ 25.00	Per Month
Farmer's Market Permit Fee - Not-For-Profit	N/A	
TOWN CLERK'S OFFICE		
Town Board Public Hearing Fee	\$ 200.00	
Quit Claim Deed	\$ 250.00	
Certification- per page	\$ 10.00	
Marriage License	\$ 40.00	
Marriage Certification	\$ 10.00	
Birth Certification	\$ 10.00	
Death Certification	\$ 10.00	
Search Fees- per hour	\$ 15.00	
Dog Enumeration fine	\$ 10.00	
Late Renewal Fee	\$ 5.00	
Dog License Local Fee: spayed/unspayed	\$8.00/\$16.00	
Purebred Local Fee- 0-10 dogs (each)	\$ 15.00	
11-25 dogs (each)	\$ 20.00	
Dog Residue Violation - 1st offense	\$ 25.00	
-2nd offense	\$ 50.00	
Dog Seizures 1st offense \$25.00 and \$25.00 each day after		
2nd offense \$30.00 and \$25.00 each day after- plus appearance ticket		
3rd offense \$35.00 and \$25 each day after-plus appearance ticket		
Returned Check Fee	\$ 30.00	
Maintenance Fee for Code Book (due January)	\$ 100.00	
Zoning Ordinance and Map	\$ 75.00	

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Zoning Map	\$ 20.00	
Comprehensive Plan	\$ 75.00	
Copies- per page 8x10/11x17	.25/.50	
Solid Waste Application Fee	\$ 150.00	
Solid Waste Permit Fee	\$ 150.00	
Fee Per Vehicle	\$ 100.00	
Junkyard License Application Fee*- (No Additional Charge If License Is Granted)	\$ 2,500.00	*plus 2% per month late fee
Garbage Fine	\$ 100.00	
Christmas Tree Sales, Application Fee	\$ 50.00	
Christmas Tree Permit Fee	\$ 50.00	
Christmas Tree Sales Restoration Fee (refundable)	\$ 100.00	
Food Truck Permit - Veterans with a DD-214	Free	
Food Truck Permit - Calendar Year - 1/1 - 12/31	\$ 500.00	
Food Truck Permit - Calendar Year - Issued after 6-30	\$ 250.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Day	\$ 20.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Month	\$ 100.00	
Food Truck Permit - Violations - Per Offense - (3) Maximum	\$ 100.00	
Food Truck Permit - Identifications (2 issued with each permit) - each additional	\$ 10.00	
Alarms- Residential Annual Fee	\$ 25.00	
Alarms- Commercial Annual Fee	\$ 100.00	
False Alarms- First (Commercial/Residential)	Warning	
False Alarms- Second (Commercial/Residential)	\$ 125.00	
False Alarms- Third (Commercial/Residential)	\$ 250.00	
False Alarms- Fourth (Commercial/Residential)	\$ 500.00	
False Alarms- Fifth (Commercial/Residential)	\$ 750.00	
False Alarms - Six Plus (Commercial/Residential)	\$ 1,000.00	
Failure to Register Alarms Fine (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - First Violation (Commercial/Residential)	Warning	
Fire Safety Violations - Second Violation (Commercial/Residential)	\$ 50.00	
Fire Safety Violations - Third Violation (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - Fourth Violation (Commercial/Residential)	Court	
Water/Sewer Application	\$ 250.00	
Water/Sewer Meter	\$ 150.00	
Town of Southeast History Book	\$ 35.00	
Public Assembly Permit	\$ 250.00	
Zoning Petition		
280(a) Permit	\$ 500.00	
281 Permit	\$ 1,000.00	
Change of Zoning Designation (for first five acres or less) Zoning Maps	\$ 500.00	plus \$50 for each additional acre
Zoning Text Change	\$ 7,500.00	

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HIGHWAY DEPARTMENT		
Driveway Bond	\$ 2,000.00	
Driveway Permit (With inspection)	\$ 100.00	
Permit to Perform work within the Town's Right-of-Way	\$ 100.00	
Stormwater Connection Permit	\$ 100.00	
Worked Performed prior to permit issuance	\$ 150.00	
Re-Inspection	\$ 150.00	
PARKING DEPARTMENT		
Brewster North Station Permits/Gold Lot Permits		
Resident-Annual, one car	\$ 386.00	
Semi-Annual, one car	\$ 206.00	
Resident-Annual, two cars	\$ 432.00	
Semi-Annual, two cars	\$ 229.00	
Non-Resident- Annual, one car	\$ 590.00	
Semi-annual, one car	\$ 313.00	
Non-Resident- Annual, two cars	\$ 636.00	
Semi- annual, two cars	\$ 336.00	
PLANNING BOARD		
Subdivision Application		
Lot Line Change (no new lots created)	\$250.00	flat fee
Escrow	\$1,500.00	
Minor Subdivision (2-4 lots)		
Sketch Review	\$250.00	flat fee
Preliminary Review	\$275.00	flat fee
Final Review	\$250.00	flat fee
Escrow*	\$3,500.00	
<i>* Additional monies will be required If the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.</i>		
Major Subdivision (5 or more lots)		
Sketch Review	\$100.00	per lot
Preliminary Review	\$150.00	per lot
Final Review	\$100.00	per lot
Escrow*	\$5,000.00	
<i>* Additional monies will be required If the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.</i>		
Recreation Fees	\$7,500.00	per new lot
Engineering/Inspection Fees	5% of the estimated cost of all subdivision plat improvements (minimum fee \$750)	

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Site Plan, Special Permit, and/or Conditional Use Permit Application		
Minor Project (under 10,000 square feet of development area)		
Pre-Application Meeting	\$75.00	flat fee
Sketch Plan Review Fee	\$300.00	flat fee
Preliminary Plan Review Fee	\$500.00	
plus	\$150.00	per 1,000 sf of new Gross Floor Area (GFA)
Final Plan Review Fee	\$150.00	flat fee
Escrow*	\$2,000.00	
Major Project (greater than 10,000 square feet of development area)		
Pre-Application Meeting	\$150.00	flat fee
Sketch Plan Review Fee	\$500.00	flat fee
Preliminary Plan Review Fee	\$750.00	
plus	\$200.00	per 1,000 sf of new Gross Floor Area (GFA) [maximum payment of \$150,000]
Final Plan Review Fee	\$300.00	flat fee
Escrow (10,000 to 50,000 square feet of development area)*	\$5,000.00	
Escrow (over 50,000 square feet of development area)*	\$10,000.00	
Extension of Final Site Plan Approval	\$500.00	plus \$500 escrow
Amended Site Plan Approval	\$1,500.00	plus escrow based on Minor/Major schedule above
Re-Approval of Site Plan (no substantive changes)	\$750	plus \$1,000 escrow
Conditional Use Permit Only (no Site Plan Approval required)	\$275.00	plus \$1,000 escrow
Conditional Use Permit Renewal Fee	\$150.00	
Special Permit Only (no Site Plan Approval required)	\$750.00	plus \$1,000 escrow
Public Hearing Fee (paid in advance)	\$200.00	per public hearing notice
Engineering/Inspection Fee	4% of the estimated cost of site improvements (minimum fee of \$750)	
* Additional monies will be required if the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.		
Engineering/Inspection Fee Schedule		
Field Change	\$1,000.00	
Grading or Earth Removal (where no site plan approval is required see §69-5)	\$500.00	plus escrow and \$250 for each acre or fraction thereof

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Chapter 69 Excavation and Grading Permit Review Fee (for projects not in conjunction with an active application before the Planning Board in good escrow standing)	\$500.00	plus \$1,000 escrow
Chapter 119 Stormwater Management and Erosion and Sediment Control Permit Review Fee (for projects not in conjunction with an active application before the Planning Board in good escrow standing)	\$500.00	plus \$1,000 escrow
MS4 Permit	\$500.00	plus \$2,000 escrow for projects over 1 acre of disturbance
Communication Tower Fees		
Original Tower application-minimum	\$10,000.00	plus \$1,000 for each 10 feet in excess of 100 feet in height
Personal Wireless Service Facility	\$500.00	
Additional Application for co-location on an Existing Tower	\$500.00	
Exemption from Site Plan Review Request Fee	\$750.00	
Escrow Account	\$3,000.00	
(Normal Site Plan Review Fees are in addition to these charges)		
Wetland Permit		
Activities of Minor significance (78-4.H)	\$200.00	plus \$500 escrow
Individual lots & residential subdivisions	\$880.00	plus \$550 for each lot requiring a wetland permit
For projects requiring Site Plan Approval	\$1,450.00	plus \$550 for each acre of controlled area disturbed
For projects involving the construction of a road, pipeline, or utilities		
first 100 linear feet crossing a controlled area	\$1,210.00	
for each subsequent 100 linear feet	\$1,210.00	
for driveways	\$550.00	
Escrow (for projects not in conjunction with an active application before the Planning Board in good escrow standing)	\$1,000.00	
RECREATION		
<i>Residents are defined as those who live in the Town of Southeast and live within the Brewster Central School District Boundary</i>		
PASSES		
Family July/August	\$ 165.00	
Family August Only	\$ 85.00	
Individual July/August	\$ 82.00	
Individual August Only	\$ 41.00	

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DAILY ADMISSION		
Town Beach - Adult Weekends & Holidays- Resident	\$	6.00
Guest	\$	8.00
Adult Weekdays	Resident	\$ 4.00
Guest	\$	6.00
Children anytime-	Resident	\$ 3.00
Guest	\$	4.00
Under 4 years of age		FREE
Guest Pass - Residents w/ Season Pass-2 per session		10 visits/\$25
Senior Citizens ONLY 2 per season(grandchildren only)		10 visits/\$25
PROGRAMS - all fees are non-refundable		
Youth Basketball-Grades 1-2-3 Boys & Girls	\$	130.00
Youth Basketball-Grades 4-5-6-7-8-9 Boys & Girls	\$	150.00
Kindergarten	\$	100.00
Men's Basketball	\$	150.00
High School Basketball - Grades 10-12	\$	150.00
Swimming Lessons (6 weeks)	\$	170.00
Lifeguard training -Resident	\$	350.00
-Non-resident	\$	400.00
CPR -Resident	\$	60.00
- Non-resident	\$	75.00
First Aid - Resident	\$	60.00
- Non-resident	\$	75.00
Swim Team	\$	170.00
Youth Football, Baseball, Basketball, Volleyball, Tennis, Soccer, Softball Camps	\$	30.00
Field Hockey, Wrestling Full Session	\$	30.00
Half Session	\$	15.00
Women's Softball Summer Season Mon - Thurs June 1 - August 31	\$	1,000.00
		Per Team
Football -Youth	\$	295.00
Cheerleading - Youth	\$	175.00
All Recreational Fields *		
Fields (Upon Availability) - resident functions		FREE
Daily Rate - 8:00 A.M. - 8:00 P.M.	\$	20.00
		Per Hour, No Lights
* \$5 per person per program for removal of geese feces		
Lakeview Manor		
Deposit to Hold Date (non-refundable)	\$	100.00
resident/non-resident	\$	380.00
Refundable Restoration Fee - held in the event of damage	\$	250.00

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Fee to hold meetings per hour	\$ 50.00	
TAX RECEIVER'S OFFICE		
Delinquent Tax Notification Fee	\$ 2.00	
All delinquent fees due to the Town are subject to a 2% per month late fee		
ZONING BOARD OF APPEALS		
Area Variance	\$ 175.00	
Use Variance	\$ 400.00	
Interpretation	\$ 200.00	
Administrative Appeal	\$ 250.00	