

THE FOLLOWING ISSUES WERE DISCUSSED:

1. Safety

A. SHECP

MNR reviewed and returned Revision 2 of Halmar's SHECP. Halmar has not submitted a revised SHECP responding to the latest comments. Halmar stated that they will have the next revision of their SHECP submitted tomorrow, Thursday, November 30th.

B. Safe Work Plans

Everyone was reminded to review the SWP's pertaining to the work at hand and go over them in the daily safety briefings. Situational awareness concerns should be noted on all relevant SWP's and brought up at the daily safety briefings. It was also noted that the Inspector and all safety-related personnel should have the SWP, pertaining to the work being done, on them at all times.

C. Opening of the Parking Lot/Walkway

It was reminded that the parking lot should be secure at the end of every work shift. MNR stated that somebody on site during work hours should be escorting people, should they need to navigate through the parking lot. Access should be maintained through the parking lot for MNR employees.

D. Other

MNR stated that no hoods can be worn under hard hats even in cold weather while working.

ATC was contacted and has confirmed that personal air sampling will no longer be required for the superstructure demolition work since we have at least monitored three successive work shifts and lead test results have not indicated elevated lead levels. Workers dealing with lead must still wear maximum protection at all times.

It was brought to attention that recently some fire extinguishers have been recalled; the Contractor should make sure theirs are not part of the recall.

It was noted that should an emergency or incident occur, the emergency call list in the SHECP should be utilized regardless if email is also utilized.

The Contractor was requested to organize the required monthly safety meetings as required.

2. DBE

A. Current Status

The Contractor has employed JP Hogan to wire saw the pier and Cuenca to haul surplus soil for disposal. They are both DBE firms. This will slightly increase the contracted DBE amount for the project. The Contractor has submitted some of the DBE subcontracts to MNR as required. HNTB will check with Contracts for a status.

3. SCHEDULE

A. Four Week Look Ahead/Protective Personnel Requests

The Contractor is progressing with the demolition of the existing substructure and has started removal of the center pier. This is scheduled to continue into next week with the installation of the SOE. West abutment work is scheduled to begin this week as well.

The Contractor has asked for an extra flagman for this Friday (December 1st).

The Contractor will be changing their working hours to 8:00am-4:00pm starting Monday, December 4th, to better relate to the outage times.

4. DESIGN

A. 100% Superstructure

This design segment is complete.

B. 90% Civil

MNR has sent the review comments for the 90% civil back to the Contractor. The response contains unresolved comments from the 60% submittal as well.

C. 100% Substructure

The 100% Substructure Submission was recently submitted and is under review.

D. 60% Culvert

WSP expects to submit the 90% culvert submission later this week.

E. SWPPP

WSP has previously sent the SWPPP to Halmar. Halmar has not yet forwarded the document to MNR.

F. Brewster Yard Access Road

MNR has reviewed the proposal for this work and has decided not to pursue the work under this Contract. Halmar remains open to the possibility of performing the work should MNR reconsider the decision.

5. UTILITY WORK

A. Status of Remaining Utility Work

Pole 10 remains to be removed. This is expected to be done later today. All other utility work is complete.

B. Relocation of Switch Heater Power Feeds

Power Dept. has issued a schematic drawing of the relocation plan and a detail of the junction boxes for the relocation work. Details remain to be discussed with the Power Dept. A TA will be issued to Halmar once the work is fully defined.

C. Switch Heater Power Pole Guy Wire

The Contractor requested to have the guy wire relocated to allow access to the center pier from the south side between the 34 and 14 leads. A discussion will be held with MNR Power to discuss potential ideas. Given the current time frame, this is not likely to be resolved prior to the demo/SOE work.

6. SUBMITTALS

A. Substructure Demolition Plan

The Contractor has addressed the comments relative to the submitted plan. The track crossing and pier access has to be reviewed with the Track Dept. detailing the type of equipment, etc. that can be expected. The Contractor may also use this access for the disposal of the concrete by placing a dump truck on the crossing to be loaded by an excavator adjacent to the pier. Details of the access cross the 34 lead need to be provided to the Track Dept.

B. Support of Excavation

The Contractor responded to the comments for the proposed SOE. It is intended to relocate the switch heater power cables prior to the installation of the lagging, however, if this isn't accomplished the Contractor will have to work around the existing cables. During the lagging installation care must be taken not to lose significant ballast/track support material. Should this occur MNR Track Dept. must be immediately notified.

7. EXTRA WORK REQUESTS

A. COR Log

The COR log currently has eight COR's listed.

B. COR Status

The following is the current status of COR's on the project.

<u>COR #</u>	<u>Description</u>	<u>Status</u>
1	Changes to Proposed Utility Work	Awaiting Credit
2	Use of Galvanized Reinforcing Steel	Awaiting Credit
3	Design of Pier Foundation	MNR Responded
4	Const. Walkway for Temp. Employee Lot	Being Processed
5	Changed Conditions at Center Pier	Awaiting TA from MNR for SH Cable Relocation Details
6	Dispute for Payment of Soil Disposal	Awaiting MNR Response
7	Removal of Additional Utilities	Awaiting Resolution with COR #1
8	Changed Cond. Due to Trk Outage Times	Mtg to be held to discuss

8. OTHER ISSUES

A. CIL and Pump House Access/Inspection

The Contractor will need access to these buildings to perform a pre-work condition survey and also investigate the best solution to provide vibration monitors during pile driving. MNR will contact the appropriate departments and follow up on this request.

CIL can be accessed daily upon request.

B. RFI-018

The Contractor requested clarification if a fence was desired along Prospect Hill Road along the top of the proposed retaining walls. MNR has confirmed that a fence will be installed and will present the details to the Contractor.

C. Use of Excavated Soil

The reuse of existing embankment soil as it related to the retaining walls or slopes needs to be investigated. HNTB will order a proctor and sieve analysis on the material. WSP must review and designate options for this soil as it related to the wall and roadway construction.

Please note that when contacting the HNTB field office, use the field office email (prospecthillroadproject@gmail.com) in lieu of the AOL email.

The next coordination meeting is scheduled for 8:00 AM Monday, December 4, 2017 at the project field office on Prospect Hill Road adjacent to the Local 60 offices.

The next progress meeting is scheduled for 9:00 AM Wednesday, December 13, 2017 at the project field office on Prospect Hill Road adjacent to the Local 60 offices.

Minutes prepared by: Michael D. Marra Date: 11/30/17
Office Engineer

Attachments

CC:

All Attendees

K. Garo	MNR	V. Oshunsanya	MNR
M. Calbitaza	MNR	P. Robinson	MNR
J. Berlangero	MNR	S. Burke	HWDBT
M. Miceli	MNR	S. Salazar	HWDBT
Z. Rubin	MNR	C. Charbonneau	HWDBT
O. Belguet	MNR	B. McLaughlin	HWDBT
T. Triano	MNR	R. Paproski	HWDBT
J. Reilly	MNR		
M. Salvatore	MNR		

CONTRACT NO. 71252 PROSPECT HILL ROAD BRIDGE

DBE Subcontractor/Vendor Log
DBE Goal: 20%

<u>Sucontractor / Vendor</u>	<u>Work</u>	<u>Value of Contract (\$)</u>	<u>% of Total Contract</u>
SJH Engineering	Design/Engineering - Structures	63,755.00	0.67%
Nova Consulting	Design/Engineering - Civil	24,993.00	0.26%
EnTech Engineering,	Design/Engineering - Hazmat/Enve	95,627.00	1.01%
Schupps Line Construction	Electrical	84,000.00	1%
Northeast Structural Steel	Demo/Erection	900,000.00	9.53%
NJ&C Associates	Office Setup	250,000.00	2.65%
Donnelly Construction Inc.	Sawcut Grooving	8,000.00	0.08%
Albar Steel	F & I Rebar	268,928.26	2.85%
	Total Dollar Amount	1,695,303.26	
	Total Contract Percentage	17.95%	

CONTRACT # 1000071252

REPLACEMENT OF PROSPECT HILL ROAD BRIDGE

NOVEMBER 29, 2017

PROGRESS MEETING NO. 12 AGENDA

ITEMS

1. SAFETY

- A. SHECP
- B. Safe Work Plans
- C. Opening of the Parking Lot/Walkway

2. DBE

- A. Current Status

3. SCHEDULE

- A. Four Week Look Ahead/RR Protective Personnel Requests

4. DESIGN

- A. Superstructure
- B. Civil
- C. Substructure
- D. Culvert
- E. SWPPP
- F. Yard Access Road

5. UTILITY WORK

- A. Status of Remaining Utility Work
- B. Switch Heater Power Cables
- C. Switch Heater Cabinet Power Pole Guy Wire

6. SUBMITTALS

- A. Substructure Demolition Plan
- B. SOE Installation

7. EXTRA WORK REQUESTS

- A. COR Log
- B. COR Status

8. OTHER ISSUES

- A. CIL and Pump House Access/Inspection
- B. RFI-018 Fence along Retaining Wall
- C. Use of Excavated Soil

Progress Meeting No. 12
 Contract No. 1000071252
 Replacement of Prospect Hill Road Bridge (HA53.04) at Town of Southeast, NY
 November 29th, 2017

Name	Signature	Department/Company	Telephone No. / Email
DAVE BOTTLIGLIERE		HNTB	347-344-8313 ^{prospects@hntb.com} ^{project@hntb.com}
Michael Marra		HNTB	646-438-5716 prospecthillproject@gmail.com
ZIONA RUBIN		MNR	914 461 0475 ZRUBIN@MNR.ORG
Noel Fraunley		MNR/Trans	
Santiago Salazar		Halmar	914-330-2824 ssalazar@halmarinternational.com
Sean Byrne		Halmar	914-906-3003 skyrule@halmar-international.com
Paul Robinson		MNR Trans	845-940-1420/Robinson@MNR.org
KERRY GARO		MNR	656 527 5535 garo@mnr.org
BRENNAN McLAUGHLIN		HALMAR	EMCLAUGHLIN@HALMARINTERNATIONAL.COM
Ron Padoski		WSP	914-417-1865 RONALD.PADOSKI@WSP.COM
Margarita Calbitara		MNR	914 461 0477 calbitara@mnr.org
Jeanne Reilly		MNR	914 461-0598 reilly@mnr.org
VICTOR Oshunshola		MNR-CAPITAL	212 499 4453 Oshunshola@mnr.ny.gov

