



# Southeast NEW YORK

## MARRIAGE LICENSES

Any person who wishes to be married, can apply for a marriage license in the Town Clerk's office.

### Validity & Expiration

The marriage license is valid 24 hours after issuance, but must be used within two months.

### Fee

There is a \$40 fee. Credit cards and out-of-state checks are not accepted.

### Applicant Requirements

- The applicant must be 18 years or older.
- If younger than 18, applicant must be accompanied by both parents.

### Required Documents

Each applicant must bring:

- A completed Marriage License Application (PDF)
- A certified copy of their birth certificate if not in English, a certified translation must be provided)
- Driver's license or government picture identification
- Social Security Number

### Prior Marriages

If there were any prior marriages, a certified document must show that the marriage no longer exists, such as divorce papers, state annulment papers or death certificates. One document must be supplied for each prior marriage.

### Making an Appointment

Please call the Town Clerk's office at 845-279-2196 to make an appointment.

# BRIDE/GROOM/SPOUSE

FULL NAME \_\_\_\_\_  
First
Middle
Current Surname

BIRTH NAME IF DIFFERENT \_\_\_\_\_

SURNAME AFTER MARRIAGE \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

CHECK ONE & SPECIFY \_\_\_\_\_ TEL. NO. \_\_\_\_\_

RESIDENCE  City  Town  Village  
State
County

IS RESIDENCE WITHIN LIMITS OF CITY OR INCORPORATED VILLAGE Y  N

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
Month
Day
Year

OCCUPATION \_\_\_\_\_

TYPE OF INDUSTRY OR BUSINESS \_\_\_\_\_

PLACE OF BIRTH \_\_\_\_\_  
City, State or Country (If not the United States)

FATHER : NAME \_\_\_\_\_  
Country of Birth

MOTHER : MAIDEN NAME \_\_\_\_\_  
Country of Birth

NUMBER OF THIS MARRIAGE \_\_\_\_\_  
 PREVIOUS MARRIAGES: NUMBER OF PREVIOUS MARRIAGES WHICH ENDED  
 BY: DIVORCE \_\_\_\_\_ CIVIL ANNULMENT \_\_\_\_\_ DEATH \_\_\_\_\_

HOW DID LAST MARRIAGE END?  Divorce  Annulment  Death  
 DATE LAST MARRIAGE ENDED \_\_\_\_\_  
Month
Day
Year

ARE ANY FORMER SPOUSE(S) ALIVE  YES  NO  
 IF PREVIOUSLY DIVORCED OR ANNULLED, PROVIDE THE FOLLOWING:

	Date of Decree			Place Issued City, State, Country	Against Whom	
	Month	Day	Year		Self	Spouse
1st					<input type="checkbox"/>	<input type="checkbox"/>
2nd					<input type="checkbox"/>	<input type="checkbox"/>
3rd					<input type="checkbox"/>	<input type="checkbox"/>

# BRIDE/GROOM/SPOUSE

FULL NAME \_\_\_\_\_  
First
Middle
Current Surname

BIRTH NAME IF DIFFERENT \_\_\_\_\_

SURNAME AFTER MARRIAGE \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

CHECK ONE & SPECIFY \_\_\_\_\_ TEL. NO. \_\_\_\_\_

RESIDENCE  City  Town  Village \_\_\_\_\_  
State
County

IS RESIDENCE WITHIN LIMITS OF CITY OR INCORPORATED VILLAGE Y  N

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
Month
Day
Year

OCCUPATION \_\_\_\_\_

TYPE OF INDUSTRY OR BUSINESS \_\_\_\_\_

PLACE OF BIRTH \_\_\_\_\_  
City, State or Country (If not the United States)

FATHER : NAME \_\_\_\_\_  
Country of Birth

MOTHER : MAIDEN NAME \_\_\_\_\_  
Country of Birth

NUMBER OF THIS MARRIAGE \_\_\_\_\_  
 PREVIOUS MARRIAGES: NUMBER OF PREVIOUS MARRIAGES WHICH ENDED  
 BY: DIVORCE \_\_\_\_\_ CIVIL ANNULMENT \_\_\_\_\_ DEATH \_\_\_\_\_

HOW DID LAST MARRIAGE END?  Divorce  Annulment  Death  
 DATE LAST MARRIAGE ENDED \_\_\_\_\_  
Month
Day
Year

ARE ANY FORMER SPOUSE(S) ALIVE  YES  NO  
 IF PREVIOUSLY DIVORCED OR ANNULLED, PROVIDE THE FOLLOWING:

	Date of Decree			Place Issued City, State, Country	Against Whom	
	Month	Day	Year		Self	Spouse
1st					<input type="checkbox"/>	<input type="checkbox"/>
2nd					<input type="checkbox"/>	<input type="checkbox"/>
3rd					<input type="checkbox"/>	<input type="checkbox"/>

## One-Day Marriage Officiant License

- The couple to be married are to complete the top portion of the One-Day Marriage Officiant Application with information requested.
- The Marriage Officiant Applicant completes their portion of the form. The officiant's signature must be notarized and the following information also to be included:

A copy of a government photo ID (drivers license or passport)

A money order or cash fee of \$25.00

- **The form must be submitted prior to, or at the time the couple is applying for their marriage license. The One-Day Officiant License is only valid from the town where the couple applies for their license.**
- They can be married anywhere in New York State

**Domestic Relations Law, SECTION 11-D  
One-day marriage officiant license  
Domestic Relations (DOM) CHAPTER 14, ARTICLE 3**

**\* § 11-d. One-day marriage officiant license.**

- 1. A town or city clerk shall issue a one-day marriage officiant license upon request. Such one-day marriage officiant shall have the authority to solemnize a marriage which marriage shall be valid if performed in accordance with other provisions of law. Nothing herein contained shall nullify the authority of other persons authorized to solemnize marriages.**
- 2. Such one-day marriage officiant shall be eighteen years of age or over and need not be a resident of the town or city to which they apply or a resident of the state. A one-day marriage officiant shall have the authority to solemnize a marriage anywhere in the state.**
- 3. An applicant for a one-day marriage officiant license must apply for such license in the same town or city clerk's office as the couple to be married. Such applicant shall not be required to personally appear.**
- 4. A town or city clerk shall be entitled to a fee of twenty-five dollars for issuing a one-day marriage officiant license. Such license shall be issued only after payment of such fee and submission of a completed application form.**
- 5. The application form shall require the following information of the applicant: name, date of birth, address, email address and telephone number. The application form shall also require the following information of the parties to be married: names, dates of birth, and addresses as they appear on the application for a marriage license.**
- 6. Such license shall only be valid for the parties to be married as stated on the application and shall expire upon the earlier of either completion of such solemnization or the expiration of the marriage license.**
- 7. One-day marriage officiants shall be exempt from registration as required pursuant to section eleven-b of this article.**

**\* NB Effective March 28, 2023**



# Town of Southeast

1360 Route 22  
Brewster, New York 10509  
Tel. (845) 279-2196

Email [mstancati@southeast-ny.gov](mailto:mstancati@southeast-ny.gov)

**Deputy Town Clerk**  
Elizabeth Cerone

**Deputy Town Clerk**  
Denise Astrologo

**Town Clerk**  
Michele Stancati

## ONE-DAY MARRIAGE OFFICIANT LICENSE

**Complete and return this application along with a copy of a valid government-issued photo ID and a \$25.00 money order by mail or in person to the above address.**

### PERSONS TO BE MARRIED (as names appear on the Marriage License):

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Marriage License #: \_\_\_\_\_ (TO BE COMPLETED BY TOWN REGISTRAR)

Date to be married/date valid: \_\_\_\_\_

### MARRIAGE OFFICIANT APPLICANT

Applicant's Full Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Proof of identity presented: \_\_\_\_\_ #: \_\_\_\_\_

I duly swear/affirm that the information provided above is true and accurate.

Date: \_\_\_\_\_

### **SIGNATURE MUST BE NOTARIZED**

Signature of Applicant: \_\_\_\_\_

Subscribed & sworn to/affirmed before me

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ Signature of Notary: \_\_\_\_\_

Signature of Town Clerk: \_\_\_\_\_ License valid on this day: \_\_\_\_\_

*Note: This license is valid only for the parties to be married as described above and only in the Town of Southeast where the marriage license is issued. It shall expire after the marriage ceremony or the expiration of the marriage license, whichever occurs first.*

## One-Day Marriage Officiant License

- The couple to be married are to complete the top portion of the One-Day Marriage Officiant Application with information requested.
- The Marriage Officiant Applicant completes their portion of the form. The officiant's signature must be notarized and the following information also to be included:
  - A copy of a government photo ID (drivers license or passport)
  - A money order or cash fee of \$25.00
- The form must be submitted prior to, or at the time the couple is applying for their marriage license. The One-Day Officiant License is only valid from the town where the couple applies for their license.
- They can be married anywhere in New York State